

## TOWN OF HOLLAND BOARD MEETING

May 8, 2024

<b>MEMBERS PRESENT</b>	Chair Bob Stupi, Supervisors Rick Hauser, Jeff Herlitzke, Michael Hoffman and David Weber
<b>STAFF PRESENT</b>	Town Crew Supervisor John Frauenkron, Clerk Marilyn Pedretti

### CALL TO ORDER

Chair Stupi called the meeting to order at 6:30 p.m. Notices were properly posted.

### MINUTES

Motion by Herlitzke/Hoffman to approve the minutes of April 10 and 17, 2024. **MOTION** carried.

### CITIZENS' CONCERNS:

Stacey Kline, W24646 Park Road, Trempealeau, introduced herself and explained why she was running for 32<sup>nd</sup> senate seat.

**COUNTY SUPERVISOR REPORT:** none given.

### PLAN COMMISSION

Holland Villas Condo plat: Alex Parcher, W7765 Parcher Court, explained his request for an addition to the Holland Villas Condo plat, which he started eight years ago. He spoke with the Holmen Fire Chief and he had no problems with the proposal. Discussion followed. Hoffman reported the Plan Commission recommended approval. Motion by Herlitzke/Weber to approve the plat as proposed for the First Addition to Holland Villas Condominium plat. **MOTION** carried unanimously.

Report on 5/1/24 meeting: Hoffman had nothing further to report.

### STORMWATER COMMISSION

2024 Ditch Maintenance: Samantha Boman, Project Engineer, General Engineering Company (GEC), noted a report was sent late this afternoon outlining the issues and possible solutions with cost estimates. Stupi noted the report was large and will be sent to the Commission for review.

Gaynor drainage project: Hoffman reported there were several issues brought up by residents last week from the ditch work being conducted and Boman addressed them at the meeting. He also noted one resident was concerned about exposed tree roots. Boman reviewed a map with the suggested changes to the original engineer plans. She also provided a cost estimate. Discussion followed. Motion by Herlitzke/Weber to approve the work change order for \$73,543.75 for the Gaynor Rolling Hills project. **MOTION** carried unanimously.

Report on 5/1/24 meeting: Hoffman had nothing further to report.

### PUBLIC WORKS

Right-of-way work: Scott Lien, W7722 Old 93, expressed his concerns with the work performed last year by the Village of Holmen on Old 93. He provided some pictures and explained his concerns with the lawn and driveway replacement. Discussion followed. Stupi will contact the Village.

Electrical work: John Frauenkron, Town Crew Supervisor, explained their request to water-proof the electrical outlets along one wall of the Town shop for safety reason when washing the trucks. Members reviewed a quote. Motion by Hoffman/Herlitzke to approve \$800 to replace the outlet boxes and replace the 240 box with water proof covers. Discussion followed concerning price and seeking additional quotes. Motion withdrawn by Hoffman/Herlitzke. Motion by Hauser/Herlitzke to attempt seeking at least two more bids. **MOTION** carried 4 to 1 (Stupi).

Security cameras: Pedretti reported no cost estimates received to-date. Item will be discussed next month.

New plow truck: Frauenkron reviewed pricing of two options for equipment to install on a new plow truck. Discussion followed. It was the consensus to seek a bid for the equipment listed with the 1,000 gallon brine tank and use the chasse specifications from the Town's last plow truck. The clerk was directed to publish the bid request next week with bid opening to occur at the June meeting.

Winter road maintenance policy: Members reviewed sample documents of winter road maintenance policies and discussed options. The clerk was directed to draft a policy based on the consensus of the discussion to be considered next month.

Holland Bluff Trail: Stupi reported on the scoping meeting with Origin Engineers and the Wisconsin DOT held April 18<sup>th</sup>. Lien noted the fenced area north of Bluffview Court is the only snowmobile access available. Stupi will discuss with the engineers.

Casberg Coulee bridge: Stupi gave an update from the engineer Chris Blum, SEH:

- We have submitted our final bridge and road plans and documents to WisDOT on April 30, 2024.
- WisDOT will begin to get the bid package ready for the project.
- If there are any revisions required, we will make those changes.
- LET is scheduled for August 13, 2024.
- Construction to begin as soon as WisDOT can get the construction contracts signed and approved.
- We have construction beginning in late September for the bridge and roadway grading with temporary asphalt just near the bridge approaches. Completion date of Nov 15, 2024 for that work (Stage1)
- Spring will complete the asphalt work, grading and permanent erosion control. Stupi reviewed a graph from La Crosse County Highway that anticipates a 41 working day construction schedule and projects asphalt completion in 2025. He reported a change order was approved for the approach split with the Town/State.

Kevin Olson, W6688 Casberg Coulee Road, asked for clarification concerning the asphalt approach and if the Town would be including a completion date. Stupi noted the asphalt approach would be installed in the fall and that a completion date of November 15<sup>th</sup> will be part of the bid package.

Crew report: Frauenkron reviewed the written Town crew report. Discussion followed.

## **PARK COMMITTEE**

Batting cage: Stupi reported Josh Oeltjen requested permission to install a batting cage at the north end of Flury Field. He reported the committee recommended approval contingent upon a maintenance agreement from the Holmen Youth Baseball Parents' Association (HYBPA). Motion by Stupi/Hoffman to approve Josh Oeltjen to donate a batting cage to the Holland Estates facility contingent on HYBPA providing ongoing maintenance. **MOTION** carried unanimously.

Park equipment needs: Stupi reported the spiral slide at Hammes Park is cracked and the committee recommends replacing with a straight slide. He reported the committee also recommended spending up to \$400 each for four trash receptacles to keep cans from blowing over. Motion by Herlitzke/Hoffman to purchase remaining garbage receptacles not to exceed \$1,600 and replace the slide not to exceed \$5,000. **MOTION** carried unanimously.

Report on 5/6/24 meeting: Stupi reviewed the written report.

### **FIRE DEPARTMENT**

Herlitzke reviewed the April 23<sup>rd</sup> minutes and noted calls are down. Olson expressed concerns with the fire response on County Road T a few weeks ago. Herlitzke asked that he attend the fire board meeting.

### **TOWN ADMINISTRATION**

Liquor License Renewals: Stupi reported the following notice for liquor license renewals: Holmen Rod & Gun Club, Holmen Gunslick, Drugan's Castle Mound and Whispering Pines Campground and that approval will take place next month.

Board of Review: Pedretti asked who would be attending the Board of Review on May 29<sup>th</sup> from 4:00 to 6:00 p.m. and a quorum will be present.

WTA Road School: Stupi reported on various workshops he attended at the WTA Road School held April 29<sup>th</sup> to May 1<sup>st</sup>.

### **TREASURER'S REPORT AND BILLS**

The Treasurer's report and invoices were reviewed. Motion by Herlitzke/Hoffman to accept the treasurer's report and approve the bills in the amount of \$60,215.23. **MOTION** carried unanimously.

**ANNOUNCEMENTS AND FUTURE AGENDA ITEMS:** follow up items from today.

### **CLOSED SESSION**

Motion by Herlitzke/Hoffman to enter into closed session under Wisc. Statutes 19.85(1)(c) for: "...consideration of employment, compensation or performance evaluation data..." to wit: discuss duties of crew members and pay considerations. Roll call vote. **MOTION** carried unanimously. Entered into closed session at 8:43 p.m.

Motion by Herlitzke/Weber to return to open session. **MOTION** carried. Returned to open session at 8:56 p.m. Stupi reported no action taken.

### **ADJOURN**

Motion by Herlitzke/Weber to adjourn. **MOTION** carried. Adjourned 8:56 p.m.

Respectfully submitted,  
Marilyn J. Pedretti  
Town Clerk