

## TOWN OF HOLLAND BOARD MEETING

December 12, 2018

<b>MEMBERS PRESENT</b>	Chair Steve Michaels, Supervisors Mike Hoffman, Jerome Pedretti, Robert Stupi
<b>EXCUSED</b>	Kathy Warzynski
<b>STAFF PRESENT</b>	Clerk Marilyn Pedretti, Town Crew John Frauenkron

### CALL TO ORDER

Chair Michaels called the meeting to order at 7:00 p.m. Notices and an addendum were properly posted.

### MINUTES

Motion by Stupi/J Pedretti to approve the minutes for the public budget hearing, budget meeting and the Town Board meeting on November 14<sup>th</sup>. **MOTION** carried unanimously.

**CITIZENS' CONCERNS:** none given.

### COUNTY SUPERVISOR REPORT

Patrick Barlow, County Supervisor, reported the County is in the process of finalizing the sale of land to the Town of Hamilton. He noted the Solid Waste Department has plans to divert 70% of the mattresses from the landfill. Barlow also talked about their work with the Town of Onalaska on adjusting speed limits on Brice Prairie.

### CERTIFIED SURVEY MAP

Stupi reported on his recommendation concerning a Certified Survey Map (CSM) and the request to present directly to the Town Board because the Plan Commission did not meet in December. Fred Hilby, La Crosse Engineering & Surveying, o/b/o Gerrard Hoeschler, presented a CSM for Lot 6 of the Gerrard Black River Addition (Heram Road), to deed the existing driveway to an adjoining property owner. He explained that Outlot 1 on the map will be deeded to the property owner to the north and will allow another access driveway. Discussion followed. Motion by Hoffman/J Pedretti to approve the Certified Survey Map for Lot 6 of the Gerrard Black River Addition. **MOTION** carried unanimously.

### PUBLIC WORKS

Report on 12/6/18 road safety workshop: Clerk Pedretti provided a written report and John Frauenkron, Town Crew, reported it was a good session. Discussion followed concerning sign maintenance.

Town crew updates: Frauenkron highlighted some areas on the written report. He then answered questions concerning the hydraulic leak, LEDs lights and timing for removal of dead trees in the park.

### RESOLUTIONS

Clerk Pedretti read the following into the record:

#### **RESOLUTION 2018-11**

#### ***A Resolution Setting Fees for 2019***

***WHEREAS, the Town of Holland Town Board has established fees in order to assist in covering costs of services provided by the Town; and***

*WHEREAS, fees have been established for such services as platting fees, licenses, permits, lot mowing, refuse/recycling charges, rentals fees, and copying costs; and*

*WHEREAS, the fees for each service are reviewed yearly to determine their effectiveness;*

*NOW, THEREFORE, BE IT RESOLVED that the Town of Holland hereby adopts the attached 2019 Fee Schedule to be effective January 1, 2019.*

Motion by J Pedretti/Hoffman to approve Resolution 2018-11 for the 2019 Fee Schedule. **MOTION** carried unanimously.

**RESOLUTION 2018-12**

*A Resolution to Approve the 2019 Budget*

*WHEREAS, the Town Board held a public hearing on November 14, 2018 to review and discuss the Town Budget that appropriated the necessary general funds for the operation of government and administration of the Town for the year 2019; and*

*WHEREAS, the Town of Holland electors adopted the Town levy at the November 14, 2018 Town Elector meeting;*

*NOW, THEREFORE, BE IT RESOLVED that the Town of Holland Town Board hereby adopts the attached 2019 Budget.*

Motion by Stupi/Hoffman to approve Resolution 2018-12. **MOTION** carried unanimously.

**RESOLUTION 2018-13**

*2018 Budget Adjustments*

*WHEREAS, in December 2017, the Town of Holland set the 2018 Town budget with revenues and disbursements not to exceed \$1,105,038.81; and*

*WHEREAS, Wis. Stats. 65.90(5)(a) requires the approval of two-thirds of the members of the Town Board to amend an adopted budget; and*

*WHEREAS, several items in the Town of Holland disbursement budget, while not exceeding the overall resources, can be balanced using funds from another disbursement department;*

*WHEREAS, several items in the Town of Holland disbursement budget can be balanced using funds transferred from segregated accounts;*

*NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Holland hereby authorizes fund transfer of the following expense budget line-items:*

<u>Account Name</u>	<u>Budget Shortfall</u>	<u>Transfer from Acct</u>	<u>Amount</u>
<b>General Accounts:</b>			
<i>Fire Protection Dues</i>	2,602.08	<i>Fire Pro. Dues Income</i>	2,602.08
<i>Inspections</i>	13,816.72	<i>Inspections Income</i>	13,816.72
<i>Highway/Street Const.</i>	296,597.26	<i>General reserves</i>	296,597.26
<i>Street lighting</i>	240.55	<i>General government</i>	240.55
<i>Refuse/Recycling</i>	6,793.98	<i>General government</i>	5,205.25
		<i>Equipment purchases</i>	1,588.73
<b>General Acct Totals:</b>	<b>\$320,050.59</b>		<b>\$320,050.59</b>

**Segregated Accounts:**

<i>Parks</i>	25,000.00	<i>Reserve Funds (CapX2020)</i>	19,633.38
		<i>Reserve Funds (BCL)</i>	5,366.62
<i>Other government outlay</i>	357,017.16	<i>Reserve Funds (CapX2020)</i>	357,017.16
<b><i>Segregated Totals</i></b>	<b><i>\$382,017.16</i></b>		<b><i>\$382,017.16</i></b>

Motion by Hoffman/Stupi to approve Resolution 2018-13. **MOTION** carried unanimously.

**BUILDING INSPECTOR CONTRACT**

Clerk Pedretti noted there were no changes from last year's contract. Motion by Stupi/Hoffman to renew the 2019 building inspector contract as submitted. **MOTION** carried unanimously.

**OVERPAYMENTS**

Motion by J Pedretti/Hoffman to authorize the Town Treasurer to issue refund checks for 2018. **MOTION** carried unanimously.

**TREASURER'S REPORT & BILLS TO PAY**

The November Treasurer's report was reviewed. The bills to pay were reviewed. Stupi asked that we get further clarification on the Unemployment Insurance payments. Motion by Stupi/Hoffman to approve the December bills in the amount of \$561,235.84. **MOTION** carried unanimously.

**ANNOUNCEMENTS – FUTURE AGENDA:** tax collection season has started.

**CLOSED SESSION**

Motion by Stupi/J Pedretti to enter closed session, under Wisc. Statutes 19.85(c) for: "...consideration of employment, compensation or performance evaluation data..." of Town employees to wit: *discussion of employee duties, hours, performance evaluations and compensation*. Roll call: **MOTION** carried unanimously. Entered closed session at 7:35 p.m. Employee reviews were conducted. Supervisor J Pedretti was excused during and returned after Clerk Pedretti's review.

Returned to open session at 9:20 p.m. Michaels reported no official action taken during closed session.

Motion by Stupi/J Pedretti that all Town employees will receive a 2% increase effective the first pay period in 2019. **MOTION** carried unanimously.

Motion by Stupi/Hoffman that we pay out Norm's comp time in calendar year 2018 and pay out the entire amount. **MOTION** carried unanimously.

**ADJOURN**

Motion by Hoffman/J Pedretti to adjourn. **MOTION** carried unanimously. Adjourned at 9:22 p.m.

Respectfully submitted,  
Marilyn J. Pedretti  
Town Clerk