

## TOWN OF HOLLAND BOARD MEETING

June 11, 2020

<b>MEMBERS PRESENT</b>	Chair Steve Michaels, Supervisors Ben Filter, Jeff Herlitzke, Steve Mieden, Jerome Pedretti
<b>STAFF PRESENT</b>	Clerk Marilyn Pedretti

### CALL TO ORDER

Chair Michaels called the meeting to order at 7:00 p.m. Notices and an addendum were posted. Michaels presented a Certificate of Appreciation to Michael Hoffman and thanked him for his service on the Town Board.

### MINUTES

Motion by Mieden/J Pedretti to approve the minutes of May 13, 2020. **MOTION** carried.

### CITIZENS' CONCERNS

Jared Noffke, N7015 Bice Avenue, asked the board to consider funding stormwater management with some of the money that will be returned from the sale of the church land.

**COUNTY SUPERVISOR REPORT:** none.

### TOWN AUDIT

Clerk Pedretti reviewed the Request for Proposal. Discussion followed concerning the two submittals. Motion by Mieden/Filter to approve Tostrud & Temp for the financial audit for the Town of Holland for \$4,250. **MOTION** carried unanimously.

### PUBLIC WORKS

Tree removal: Discussion took place concerning the two dead trees within the right-of-way along Amy Drive. Motion by Herlitzke/Filter to approve Dave's Tree Service to remove two trees and stumps in the amount of \$955 in addition to removing two stumps at Country and Pedretti park for \$80. **MOTION** carried unanimously.

Radar speed sign: Chair Michaels explained that the current equipment is not holding a charge. Discussion followed concerning data collection and the Bluetooth option. Motion by Herlitzke/Mieden to approve All Traffic Solutions Shield 12B display in an amount not to exceed \$3,150 depending on review of data collection. **MOTION** carried unanimously.

Town crew updates: The crew's written report was reviewed. Filter suggested considering options for drainage easements that either collected clippings or were mowed more often to alleviate build-up.

### PLAN COMMISSION

Zoning Variance: Chair Michaels explained the request from Cordell Adamson, for property at N7544 County Road XX. Adamson is seeking a variance to tear-down and replace a 40' x 60' accessory building, which would exceed square footage limits on the 5.5 acre parcel. He explained that this would enhance the area and the Plan Commission unanimously supported the request. Motion by J Pedretti/Filter to approve Cordell Adamson's property at N7544 County Road XX to go ahead and okay that variance. **MOTION** carried unanimously.

Bittersweet Road stormwater mitigation: Lukasz Lyzwa, General Engineering Company (GEC), explained the options for stormwater mitigation that were available at the corner of Bittersweet and Meadow Way. He outlined the final plan and explained the two quotes

received from contractors to do the work. Lyzwa noted GEC will stake out the ditch and oversee the contractors. Discussion followed. Motion by Mieden/J Pedretti to approve Harter Trucking for the drainage work to be conducted on Bittersweet Road for the stormwater mitigation at an amount not to exceed \$12,000. **MOTION** carried unanimously.

Traffic study: Clerk Pedretti reviewed the options presented by three vendors. Filter reported on his conversation with the County Highway Commissioner. Discussion followed concerning speed, safety and viability of the studies. It was the consensus to research further and discuss next month.

Comprehensive Plan Update: Clerk Pedretti reviewed the information received from the Mississippi River Regional Planning Commission to update the Town's Comprehensive Plan. Discussion followed. Motion by Mieden/J Pedretti to approve Mississippi River Regional Planning Commission to update the Town's Comprehensive Plan with an amount of \$6,000 with a matching grant from them for another \$6,000. **MOTION** carried unanimously.

Stop sign installation: Michaels explained the request to allow for the installation of stop signs when requested. Discussion followed. Motion by Filter/Mieden to authorize the Town Board to install stop signs where needed when requested upon. **MOTION** carried unanimously.

Report on 6/3/20 meeting: Michaels reviewed the minutes from their June 3<sup>rd</sup> meeting.

## **FIRE DEPARTMENT**

Report on 5/20/20 meeting: Michaels reviewed the minutes and noted the calls for the month. Fire Chief Buck Manley explained the staffing hours.

Safer Grant: J Pedretti explained that if the fire department receives the Safer Grant, it will cover the costs of three additional fire fighters for the first three years but than the full costs, which are estimated to be \$180,000, will come back to the municipalities. Chief Manley explained the grant and gave background on the standards. Discussion followed.

Fire calls: Michaels made a recommendation to increase the cost of a fire call in order to cover the costs and that those fees should include a share for the Town as well as the fire department. Discussion followed. Motion by Mieden/Herlitzke that we increase our minimum for first violation to \$250 to \$500, for the second offense make it \$500-\$1,500 because that is for second and subsequent offenses, and add a section for 15% of any fees or fines would come back to the Town. **MOTION** carried unanimously.

Designate alternate: Michaels explained an alternate was needed for the Fire Board and that person could attend all meetings, including closed sessions, but could not speak due to quorum issues. Motion by Filter/Herlitzke to nominate Steve Mieden as alternate for the Town of Holland to sit on the Fire Board. **MOTION** carried unanimously.

## **COMMUNITY CENTER**

Land sale: Motion by Filter/J Pedretti to authorize to sell back the 4.1 acres land on County Road MH to St. Elizabeth's with Town Chair Steve Michaels having the authority to sign papers. **MOTION** carried unanimously.

Financial commitment: Mary Lin Wershofen, W6610 Shilling Road, spoke as a board member of the Holmen Area Community Center and thanked the Town for all their previous support. She gave an update on the current status of the building and future needs. Bob Stupi, N7577 County Road XX, reported on a survey they are conducting to seek input concerning the programming and noted areas the Town could support. Mike Hoffman, W7814 Meadow Way, spoke in support of Town funding and suggested 80% of the land sale could be directed towards programming. Discussion followed. Motion by Filter/J

Pedretti to commit \$30,000 for ten years to the Holmen Area Community Center for future programming. **MOTION** carried unanimously. Wershofen and Stupi will share the final results of the survey so the Town Board can determine which programming to support. Chair Michaels presented a Certificate of Appreciation to Bob Stupi and thanked him for his service on the Town Board and Plan Commission.

### **RESOLUTION 2020-3**

Clerk Pedretti read the following into the record:

#### **A RESOLUTION AUTHORIZATING THE WAIVER OF PROPERTY TAX INTEREST AND PENALTIES**

**WHEREAS**, in December, 2019, a novel strain of coronavirus known as COVID-19 was detected, and COVID-19 has continued to spread throughout the world, including to the United States and the State of Wisconsin (“COVID-19 Pandemic”); and

**WHEREAS**, on January 31, 2020, the United States Department of Health and Human Services declared a Public Health Emergency, on March 11, 2020 the World Health Organization declared COVID-19 a pandemic, on March 12, 2020 the Governor of the State of Wisconsin declared a Health Emergency in the State, and on March 19, 2020 La Crosse County (the “County”) declared a state of emergency under authority granted by Wis. Stats. Chap. 323; and

**WHEREAS**, the federal, state, local and individual responses to the COVID-19 Pandemic and the uncertainty as to the effectiveness of those responses in mitigating the duration of the COVID-19 Pandemic have created economic hardship and uncertainty in the County’s business community, households throughout the County and for every County property taxpayer; and

**WHEREAS**, prominent economists have predicted record level unemployment rates for the coming months and this prediction suggests that County residents will also experience record level unemployment rates in the coming months, and an unprecedented number of businesses and employers throughout the State and in the County have been required to suspend operations; and

**WHEREAS**, on April 15, 2020, the Wisconsin Legislature enacted 2019 Wisconsin Act 185 (“Act 185”), which Governor Evers signed on April 16, 2020 and which authorizes, among other things, the County to adopt a resolution enabling taxation districts in the County to waive interest and penalties on 2020 property tax installment payments due and payable after April 1, 2020, until October 1, 2020; and

**WHEREAS**, for purposes of Section 105(25) of Act 185, La Crosse County by resolution declared that all property taxpayers in the County are experiencing hardship as a result of the economic conditions associated with the COVID-19 Pandemic and authorized any taxation district located in the County to waive interest and penalties on installment payments of property taxes due and payable after April 1, 2020, in a manner consistent with Act 185; and

**WHEREAS**, the Town of Holland is required to adopt a similar resolution and otherwise satisfy all conditions precedent to waiver contained in Act 185 and the county resolution; and, the various federal laws and regulations implemented as a result of the COVID-19 Pandemic, the various emergency orders and regulations implemented by state and local governments, and Act 185; and

**WHEREAS**, the La Crosse County Resolution shall not be construed as authorizing any sort of “case-by-case” finding of hardship by a taxation district; and

**WHEREAS**, County Ordinance §4.05 imposes a penalty on delinquent general property taxes, special assessments, special charges and special taxes in the amount of 0.5% per month or fraction of the month; and

**WHEREAS**, this Resolution is intended to waive the penalty imposed by County Ordinance § 4.05 for property taxpayers qualifying for the waiver of interest and penalties as provided in Section 105(25) of Act 185 and this Resolution.

**NOW THEREFORE BE IT RESOLVED** that pursuant to Section 105(25) of Act 185, the Town Board of the Town of Holland hereby finds and authorizes the following:

1. Because of the COVID-19 Pandemic, the various federal laws and regulations implemented as a result of the COVID-19 Pandemic, the various emergency orders and regulations implemented by state and local governments, and Act 185, the Board finds that many property taxpayers are experiencing hardship as that term is used in Section 105(25) of Act 185.
2. As authorized by La Crosse County Resolution, the Town of Holland hereby waives interest and penalties for property taxes payable in 2020 for an installment payment that is due and payable after April 1, 2020 as provided in Section 105(25) of Act 185 for all property taxpayers in the Town of Holland. Notwithstanding the foregoing, nothing in this Resolution authorizes the Town of Holland to waive interest and penalties for property taxes payable in 2020 for an installment payment that was due and payable prior to April 1, 2020, except as otherwise permitted under applicable law.

The town clerk shall properly post this resolution as required under Section 60.80, Wisconsin State Statutes. Dated this 10th day of June, 2020.

Motion by Mieden/Herlitzke to approve Resolution 2020-3. **MOTION** carried unanimously.

### **CARES GRANT**

Clerk Pedretti reviewed the process for application of a grant through the Wisconsin Elections Commission under the Coronavirus Aid, Relief and Economic Security (CARES) Act. Motion by Herlitzke/Filter to authorize the Town Clerk to administer and sign the documents to receive federal CARES grant funds. **MOTION** carried unanimously.

### **APPOINTMENT: PLAN COMMISSION**

Motion by Mieden/Filter to appoint Bryan Nindorf, W7817 Broadmoor Park, to a three year term on the Plan Commission. **MOTION** carried unanimously.

### **LIQUOR LICENSE RENEWALS**

Michaels reported the following liquor licenses applications:

Class "B" Combined: Drugan's Castle Mound Supper Club and Golf Course

Class "B" Beer: Holmen Rod & Gun Club and Gunslick Trap Club

Class "A" Beer and Class "A" Liquor (off-premise): Whispering Pines Campground

Motion by Herlitzke/J Pedretti to approve the liquor license renewals as presented. **MOTION** carried unanimously.

### **OPERATOR'S LICENSES (for service of alcohol)**

Clerk Pedretti provided a list of 17 applicants as follows:

#### Holmen Rod & Gun Club:

Hansen, Bruce – W5715 Baker Rd, Holmen

Hansen, Jeffrey – N8381 US Hwy 53, Holmen

Kaatz, Chad – W8414 Northshore Dr. Onalaska

Kaatz, Zachery – 117 E. Legion St, Holmen  
Kunes, Mark – W6494 Riverview Dr, Onalaska  
McCoy, Jeffery – N7543 Dutch Ave, Holmen  
Nagel, Craig – 1104 Hanson Rd, Onalaska

Holmen Gunslick Trap Club:

Erickson, Jon, 3007 S. Meadowlark Lane, Holmen  
Esterle, Stephen – 2612 Lakeshore Dr, La Crosse  
Klein, Melissa – N5667 Sunset Dr, Onalaska  
Kopp, Mark – W17347 Crystal Valley Rd, Galesville

Drugan's Castle Mound:

Denman, Ross – 520 16<sup>th</sup> Street, La Crosse  
Drugan, Keegan – 554 Braund, Onalaska  
Hutson, David – 805 Angel Court #4, Holmen  
MacCharles, Kaitlyn, Rose, 1419 Johnson St, Onalaska  
Sosalla, Kevin – 346 17<sup>th</sup> Ave N, Onalaska  
Stone, Rochelle – 527 8<sup>th</sup> Ave So, Onalaska

Motion by Mieden/Filter to approve the operator's licenses as listed. **MOTION** carried.

**COVID-19 UPDATE**

Michaels noted the spike in COVID cases in the past two days in La Crosse County and expressed his concern in renting Town facilities. Discussion followed. It was the consensus to cancel the hall reservations and to allow outdoor facility rentals with the follow caveats:

1. Renters are responsible for liability
2. The crew will sanitize the facilities in the morning and the renters are responsible for any sanitary measures during the day
3. Renters should adhere to social distancing and keep the gathering to less than 50 people

Discussion took place concerning the Holmen Youth Baseball Parents Association's (HYBPA) use of the fields. It was the consensus to allow continued practice and the scheduled tournament with monitoring of the social distancing rules and that if the rules are not followed the reservation will be cancelled. It was also the consensus that a HYBPA COVID-19 waiver should include the Town's name.

**TREASURER'S REPORT AND BILLS**

The May Treasurer's report and June invoices were reviewed. Motion by Filter/Herlitzke to approve the bills for June in the amount of \$49,306.57. **MOTION** carried unanimously.

**MEETING TIME CHANGES:** starting July 1<sup>st</sup>, meetings will begin at 6:30 p.m.

**ANNOUNCEMENTS & FUTURE AGENDA ITEMS**

Mieden would like to add two agenda items next month: local investment pool process and Dog Control Committee guidance. Chair Michaels noted the agenda will include fire department issues such as fire lane access, height clearance and driveway length signs. Clerk Pedretti noted she has begun preparations for the August 11<sup>th</sup> partisan primary.

**ADJOURN**

Motion by Filter/Herlitzke to adjourn. **MOTION** carried unanimously. Adjourned at 9:48 p.m.

Respectfully submitted,  
Marilyn J. Pedretti, Town Clerk