

PARK COMMITTEE

TOWN OF HOLLAND

September 29, 2020, 7:00 p.m.

MEMBERS PRESENT:	Chair Jeff Herlitzke, Naomi Bjergum, Karen Durnin, Doug Klenke and Brian Meeter
OTHERS PRESENT:	Marilyn Pedretti, Town Clerk

CALL TO ORDER

Chair Herlitzke called the meeting to order at 7:00 p.m. Notices were properly posted.

MINUTES

Motion by Bjergum/Durnin to approve the minutes of July 22, 2020. **MOTION** carried unanimously.

CITIZENS CONCERNS: none given.

COVID STATUS

Herlitzke reported the Board is still holding off on any Town Hall rentals due to COVID-19 pandemic, but shelter rentals are allowed. He noted there was a car show on the ball fields and all went well.

PARK DONATION

Mike Flury, W7815 Amsterdam Prairie Road, explained his wish to donate towards a baseball/softball/soccer field at the Holland Estates Park. He noted he has been working with the youth baseball, softball and soccer groups and provided a draft design of the fields with an overall cost estimated at \$50,000. Flury suggested funds would be used from a raffle he organized in 2005, which were deposited in a Holmen Area Foundation account. He offered to donate \$25,000 if the Town would match the other \$25,000. Discussion followed concerning field placement, traffic/parking and future plans for the park. Motion by Meeter/Bjergum to recommend that the Town match up to the \$25,000 donation from the Holmen Area Foundation to be used for a future “Flury Field” at Holland Estates. **MOTION** carried unanimously.

LONG RANGE PLANNING

Park survey: Continuing discussion took place on conducting a park survey. It was the consensus that Bjergum would draft a survey and send to the clerk, who will distribute to committee members for input. She will also draft an article for the newsletter. Durnin offered to assist.

Bike trail along NA: Klenke stated that, while Old NA would be a good place for a bike trail, he felt there would be more urgency for a trail along MH. Discussion followed concerning needs, safety, costs and long range planning. Meeter suggested contacting the Outdoor Recreation Alliance (ORA) for their input and Durnin offered to talk with an ORA board member. It was the consensus to hold this over to the next meeting.

Maintenance of Town Parks: Herlitzke reported that, due to the COVID this spring, some of the maintenance items were delayed. He noted he has since had a “walk through” with the Town Crew Supervisor and talked about creating a regular maintenance schedule. The clerk was asked to provide the committee with a monthly listing of the town crew work so they may provide input on park needs.

Long Range Plan: Discussion took place concerning the Long Range Plan for Parks, last edited in 2019. Meeter suggested converting a portion of August Prairie East to wildflowers and to mow the remainder six times a year. Other items to update: zip line and ninja equipment in the Town Hall park, and adding the new park at Hidden Prairie to the list.

2020 PROJECTS

Shelter #1 electrical upgrade: Herlitzke reported the electrical boxes and lighting were upgraded.

Ballfield screening: Herlitzke reported the request by the Holmen Youth Baseball Parents Association (HYBPA) was approved by the Town Board but no action taken yet.

Bike trails - maintenance: Herlitzke reported they killed the weeds, scraped and added gravel along the bike trails. He noted the crew will work at keeping the weeds back more often to increase the quality of the trails.

2020 park inspection sheets: Committee reviewed the inspections sheets. No concerns expressed.

FITNESS EQUIPMENT

Options/configurations: Discussion followed concerning the various pieces and layout. A consensus was reached and Herlitzke will get a price confirmation from the park company.

Placement: It was the consensus to determine placement later.

Installation: Discussion followed concerning in-house installation versus hiring a professional team and possible pre-payment for the safety base in the 2020 budget. It was the consensus to request professional installation in the 2021 budget.

Equipment recommendation: Motion by Meeter/Bjergum to recommend the Board approve \$66,500 on ninja park equipment in the December 2020 and reduce our safety base from \$7,000 down to \$3,500. **MOTION** carried unanimously.

2021 BUDGET

Discussion took place concerning needs for the 2021 budget. It was the consensus to delineate as follows:

\$17,000 – park equipment installation
1,200 – wood chips
1,000 – new trees
4,000 – general maintenance
1,800 – garbage cans
\$25,000

Motion Durnin/Klenke to recommend \$25,000 for park budget 2021. **MOTION** carried unanimously.

FUTURE AGENDA AND NEXT MEETING

Next meeting TBD.

ADJOURNMENT

Motion by Bjergum/Durnin to adjourn. **MOTION** carried unanimously. Meeting adjourned at 8:50 p.m.

Respectfully submitted,
Marilyn Pedretti
Town Clerk