

TOWN OF HOLLAND BOARD MEETING

May 12, 2021

| | |
|------------------------|---|
| MEMBERS PRESENT | Chair Bob Stupi, Supervisors Ben Filter, Jeff Herlitzke, Steve Mieden and Kathy Warzynski |
| STAFF PRESENT | Town Crew: John Frauenkron & Jeff Paulson; Clerk Marilyn Pedretti |

CALL TO ORDER

Chair Stupi called the meeting to order at 6:30 p.m. Notices were posted.

MINUTES

Motion by Filter/Mieden to approve meeting minutes of April 14 and 21, 2021. **MOTION** carried.

CITIZENS' CONCERNS: none given.

COUNTY SUPERVISOR REPORT

Matt Nikolay, County Board Supervisor, reported on some personnel changes and that the County is waiting to hear the criteria for the recent funding available under the American Recovery Program.

PLAN COMMISSION

Zoning variance: Jason Vrbsky, N8365 Bringe Court, requested a variance to allow retention of an existing closed fence within the right-of-way setback and a variance to retain an existing portion of the garage within the vision triangle. Warzynski reported on the Town building inspector Jim Webb's recommendation to allow the variance due to low volume of traffic and placement of stop sign. She reported the Plan Commission voted to recommend approval. Filter questioned why the problems with set-backs had not been caught sooner and suggested the Town examine the process. Vrbsky noted the home had been built four years ago. Discussion followed. Motion by Filter/Herlitzke to approve a variance for Jason Vrbsky at N8365 Bringe Court to allow retention of an existing closed fence within the right-of-way setback and a variance to retain an existing portion of the garage within the vision triangle. **MOTION** carried unanimously.

Driveway variance: Roger Lowrey, o/b/o Property One La Crosse LLC, requested a variance to eliminate an opening between two connecting driveways that would exceed the 24' limit (lots #1, #2, #3, #4 and #5) Castle Mound Condos. Warzynski reported the applicant was not present at the Plan Commission and she listed the following questions that required input from the applicant: (1) where will the residents put the snow; (2) what size are the culverts; (3) could the Town add a condition that the culverts be cleared/maintained by the residents or condo association; and (4) where will all the water run off go during a storm event? Lowry explained the layout and need for combining the driveways. He reported they are installing 18" smooth poly culverts, the association could take responsibility for culvert maintenance, the snow will be pushed to either side of the driveway and the plat has an approved stormwater plan for all water run-off. Motion by Mieden/Herlitzke that we approve the variance request by Property One La Crosse LLC to eliminate an opening between two connecting driveways that would exceed the 24' limit (lots #1, #2, #3, #4 and #5) of Castle Mound Condos with the condition that the condo association maintains the culverts. **MOTION** carried 4 to 1 (Filter).

Ordinance #2-2021 Comprehensive Plan: Warzynski reported a public hearing was held last week and no citizen input nor changes were given. She reported the Plan Commission passed a resolution recommending adoption the Comprehensive Plan 2021-2040. Pedretti reported it would require a vote to suspend the rules and go to the final reading. Motion by Filter/Mieden to by-pass the first reading and go to the second reading of Ordinance 2-2021 on the Comprehensive Plan 2021-2040. **MOTION** carried unanimously.

Motion by Mieden/Filter to approve Ordinance 2-2021 Comprehensive Plan Update 2021-2040. **MOTION** carried unanimously.

Report on 5/5/21 meeting: Warzynski reported on a request by Mike Flury for Plan Commission input concerning placement of a baseball field in the Holland Estates park. It was the consensus to send the request to the Park Committee.

PUBLIC WORKS

Crosswalk at McGilvray Bridges Road: John Frauenkron, Town Crew Supervisor, reported the signs and crosswalk were installed today on Amsterdam Prairie Road at the McGilvray Bridge Road/Stephenson Park. Herlitzke thanked the crew for their ideas on creating the path.

Stump removal: Stupi reported on a call received concerning a stump on Garfield Road. He spoke with the Town crew and they had a list of other stumps to remove and asked for Board input. Discussion followed and it was the consensus to get some quotes on performing stump removal on approximately 21 stumps.

Bike trail: Stupi asked for Board input concerning an idea to pave the Town of Holland's portion of the bike trail (from Cliffshade to Drugan's). Discussion followed. It was the consensus to obtain quotes for paving and an alternative option of using recycling blacktop.

Cold storage building: Herlitzke asked the Board to consider long range planning on completing the cold storage building on County Road XX. Discussion followed. It was the consensus to obtain Town crew input concerning build-out needs and priorities.

Radar reports: Filter reported on the radar speed sign data from Old NA east, Old NA west and Flaten Road. He suggested reconnecting with the County Sheriff's department concerning peak speeding time on Old NA. Stupi asked if one of the signs on Old NA could be used to respond to residents' requests for radar signs in other areas. Discussion followed concerning the option of rotating a sign versus obtaining additional radar signs. It was the consensus to rotate the sign on the east end of Old NA and revisit the issue of purchasing additional signs during the budget cycle.

Town crew report: Frauenkron reviewed the written crew report and noted Flaten Road ditch work has been completed.

FIRE DEPARTMENT

Shared Services MOU: Stupi reported that, at their last meeting, the Fire Board discussed moving forward with a shared service agreement. Jeff Roemer, Public Safety Manager with McMahan & Associates, was present and explained the process. He reported they have been consulting on the Holmen area fire service and have made some recommendations. Roemer explained the Town needs to give their representatives permission to negotiate a Memorandum of Understanding for the fire board. Discussion followed and it was the consensus to move forward but to discuss some of the details in closed session.

Report on 4/28/21 meeting: Stupi reported the election of officers took place and he was elected secretary. He noted that with 28% of the year completed, they have used approximately 28% of the budget.

STORMWATER UTILITY COMMISSION

Stormwater Utility budget: Warzynski asked for input concerning the Stormwater Utility budget as relates to culvert tracking mechanisms, administrative needs, current budget versus future and equipment needs. After discussion it was the consensus to have the Town crew work on the culvert tracking process and provide a list of possible equipment needs.

Report on 5/5/21 meeting: Warzynski reported they discussed the ordinance and noted the commission is discussing the appeal language and enforcement concerns. Discussion followed. Stupi suggested the commission come up with recommendations concerning details of the ordinance.

TOWN ADMINISTRATION

Covid-19 update: Pedretti reported the office has been open to the public since May 1st and all is going well. She noted the hall is rented through the summer with the understanding that renters need to follow County protocol.

Ad-hoc committees: Filter reported he has received five responses to the postcard mailing and additional names from the conservancy groups. Discussion followed concerning next steps. It was the consensus to set up the ad-hoc committees and appointment committee members at next month's meeting.

Front door decals: Stupi asked for input concerning the decals on the front door. Discussion followed concerning the placement, size and current visibility concerns. It was the consensus to remove the current logos and obtain pricing for smaller logo(s) or ideas for different placement.

Facebook account: Herlitzke reported that there is a need to have personal contact information to set-up a Facebook account and suggested the Town use the Chair email and cell phone number. Discussion followed concerning control limits, posting and electronic storage policy. It was the consensus to move forward with establishing an account.

Large article drop-off day: Stupi asked for input on the possibility of offering a one-day large article drop-off event. Discussion followed concerning process, non-acceptance of e-waste/white goods, proof of residency and parking lot traffic. It was the consensus to seek quotes from local contractors to possibly provide the service.

RESOLUTION 2021-10: BANK LOAN

Pedretti reviewed the quotes received from local banks as well as the Board of Commissioners for Public Lands. Discussion followed. It was the consensus to utilize River Bank and that information was added to the resolution. Pedretti read the resolution into the record:

RESOLUTION 2021-10

WHEREAS, the Town Board of the Town of Holland, at their March 10, 2021 board meeting, unanimously passed a motion to purchase a dump truck from DeBauche Truck Center, in the amount of \$52,300; and

WHEREAS, the cost of the dump truck did include trade-in pricing but did not include title, plate and loan fees in the amount to \$179.50 bringing the total cost of the plow truck to \$52,479.50; and

WHEREAS, the Town of Holland, at their March 10, 2021 board meeting, unanimously passed a motion to purchase a snow plow, dump box and installation from Universal Truck & Equipment, in the amount of \$82,614; and

WHEREAS, the Town Board has determined that the said promissory note will be paid in two installments with a tax levy adjustment to cover principal payments plus interest each year.

NOW THEREFORE, BE IT RESOLVED that the Town Board will borrow \$135,093.50 funds for the purchase of the plow truck with equipment from River Bank at an interest rate of 1.98% for two years.

Dated this 12th day of May, 2021.

Motion by Herlitzke/Filter to approve Resolution 2021-10 as presented. **MOTION** carried unanimously.

WEED COMMISSIONER

Motion by Warzynski/Herlitzke to appoint Bob Stupi to a two year term as Weed Commissioner. **MOTION** carried unanimously.

REPORT: FIDUCIARY RETIREMENT

Motion by Filter/Mieden to accept the Fiduciary report as presented. **MOTION** carried unanimously.

TREASURER'S REPORT AND BILLS

The April Treasurer's report and May invoices were reviewed. Motion by Mieden/Filter to accept the Treasurer's report for April 2021 and approve the payment of the monthly bills in the amount of \$59,542.81. **MOTION** carried unanimously.

ANNOUNCEMENTS & FUTURE AGENDA ITEMS

Board of Review is May 27th from 4-6. WTA Unit meeting is May 27th starting at 7:30 p.m. Park Committee is scheduled to meet Monday, May 24th.

CLOSED SESSION

Motion by Mieden/Filter to enter into closed session under Wisc. Statutes 19.85(e) for "...deliberating or negotiating the purchasing of public properties, the investing of public funds, or conduct other specified public business, whenever competitive or bargaining reasons require a closed session..." to wit: Holmen Area Fire District Contract. **ROLL CALL VOTE:** unanimously approved. Entered into closed session at 8:14 p.m. Jeff Roemer, McMahan & Associates was asked to remain in the room.

Returned to open session at 9:04 p.m.

Motion by Mieden/Filter that we authorize our Fire Board representatives to proceed with negotiation of an inter-governmental agreement for shared services with La Crosse City Fire Department. **MOTION** carried unanimously.

ADJOURN

Motion by Filter/Herlitzke to adjourn. **MOTION** carried. Adjourned 9:06 p.m.

Respectfully submitted,
Marilyn J. Pedretti, Town Clerk