

TOWN OF HOLLAND BOARD MEETING

December 8, 2021

MEMBERS PRESENT	Chair Bob Stupi, Supervisors Ben Filter, Jeff Herlitzke, Steve Mieden and Kathy Warzynski
STAFF PRESENT	Town Crew Supervisor John Frauenkron, Clerk Marilyn Pedretti

CALL TO ORDER

Chair Stupi called the meeting to order at 6:30 p.m. Notices were posted.

MINUTES

Motion by Mieden/Filter to approve the minutes of November 10, 2021. **MOTION** carried.

CITIZENS' CONCERNS: none given.

COUNTY SUPERVISOR REPORT: none given.

PUBLIC WORKS

Tree removal: John Frauenkron, Town Crew Supervisor, explained the need for tree removal in two spots which require professional tree removal service due to their proximity to the power lines. Discussion followed. Motion by Herlitzke/Filter to approve Dave's Tree in the amount of \$500 to remove the trees on Country Avenue and A. Johnson Road.

MOTION carried unanimously.

Town crew report: Frauenkron reviewed his written report.

PLAN COMMISSION

Driveway Ordinance: Warzynski reported they are continuing to work on the driveway ordinance amendments. Stupi asked for input concerning the ERU and whether it should be a stormwater surcharge or a driveway non-compliant charge. Discussion followed. Warzynski will take the input from the discussion back to the Plan Commission.

Report on 12/1/21 meeting: Warzynski reported on the information received from Charlie Handy, County Planner, concerning the County's Comprehensive Plan updates.

FIRE DEPARTMENT

Update on trade-in: Stupi reported the ladder truck decreased in trade-in value due to the wrong model year, originally a 2018 model but VIN number came back as 2016 model.

Report on October-December meetings: Stupi noted the minutes of October 28, November 8, November 18 and December 6 were in the packets. He reported that the calls have increased. He asked Fire Chief Gilliam to explain the referendum and the numbers as drafted with three options. Chief Gilliam explained the need for more full-time firefighters to increase efficiencies and that they are engaging other municipalities for future options. Stupi asked for input from the Board concerning which option they support. Discussion followed. The consensus was to pursue the 6 full-time firefighters option.

HOLLAND ESTATES BALLFIELD

Material costs: Filter reported Mike Flury has been working to get the dirt work completed and is now ready to seed and install the back stop. Mike Flury, W7815 Amsterdam Prairie

Road, reported the cost of grass seed as increased and outlined the options. Discussion followed. Motion by Mieden/Herlitzke to approve up to \$1,800 for seed for the ball field. **MOTION** carried unanimously.

Flury explained the various quotes on materials and installation of a back stop.

Discussion followed. Motion by Mieden/Herlitzke to approve up to \$16,500 to install the 20' back stop on this field. **MOTION** carried unanimously.

Update on the project: Filter reported all the tailings and black dirt has been delivered. Flury asked the Board to consider moving the culvert for the parking lot. Item will be addressed at a future meeting.

TOWN ADMINISTRATION

Town hall flooring: Stupi reviewed the quotes received. Discussion followed concerning the trim work options. Motion by Herlitzke/Filter to approve Armor Tuff quote in the amount of \$21,000. **MOTION** carried unanimously.

Road closures for events: Stupi reported he received a request for a road closure and asked the Board for input in developing a policy for safety and for consistency. Chief Gilliam explained the scope and safety concerns that could be addressed with a permit. Discussion followed. Sarah Melby, N7694 West McHugh Court, explained their wish to close their block for a graduation party. Stupi will work with the clerk to develop a policy and permit form based on tonight's input to be discussed next month.

Covid-19 update: Consensus to stay the course.

RESOLUTIONS

The clerk read the following resolutions into the record:

RESOLUTION 2021-15

A RESOLUTION TO APPROVE THE 2022 BUDGET

WHEREAS, the Town Board held a public hearing on November 10, 2021 to review and discuss the Town Budget that appropriated the necessary general funds for the operation of government and administration of the Town for the year 2022; and

WHEREAS, the Town of Holland electors adopted the Town levy at the November 10, 2021 Town Elector meeting that will be used for the operation and administration of the Town for the year 2022;

NOW, THEREFORE, BE IT RESOLVED that the Town of Holland Town Board hereby adopts the attached 2022 Budget.

Motion by Filter/Herlitzke to approve Resolution 2021-15: A resolution to approve the 2022 budget. **MOTION** carried unanimously.

RESOLUTION 2021-16

A RESOLUTION SETTING FEES FOR 2022

WHEREAS, the Town of Holland Town Board has established fees in order to assist in covering costs of services provided by the Town; and

WHEREAS, fees have been established for such services as platting fees, licenses, permits, lot mowing, refuse/recycling charges, stormwater charges, rentals fees, and copying costs; and

WHEREAS, the fees for each service are reviewed yearly to determine their effectiveness;

NOW, THEREFORE, BE IT RESOLVED that the Town of Holland hereby adopts the attached 2022 Fee Schedule to be effective January 1, 2022. Motion by Filter/Mieden to approve Resolution 2021-16: A resolution adopting the 2022 fee schedule. **MOTION** carried unanimously.

RESOLUTION 2021-17
2021 BUDGET ADJUSTMENTS

WHEREAS, in December 2020, the Town of Holland set the 2021 Town budget with revenues and disbursements not to exceed \$1,202,569.91; and

WHEREAS, Wis. Stats. 65.90(5)(a) requires the approval of two-thirds of the members of the Town Board to amend an adopted budget; and

WHEREAS, several items in the Town of Holland disbursement budget, while not exceeding the overall resources, can be balanced using funds from another disbursement department, general account or segregated account;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Holland hereby authorizes fund transfer of the following expense budget line-items:

<u>Account Name</u>	<u>Budget Shortfall</u>	<u>Transfer from Acct</u>	<u>Amount</u>
Public Safety Fire Safety	- 1,540.12	Highway/Street Maint.	1,540.12
Public Safety Inspection	-14,060.00	Highway/Street Maint.	14,060.00
Street Lighting/Other Transp.	-19,324.76	Highway/Street Maint.	19,324.76
Other Govt Outlay	-300.00	Highway/Street Maint.	300.00
Misc. Expenses	-45.00	Highway/Street Maint.	45.00
Recreation Programs	-16,350.00	Segregated Acct – ATC Trans.	16,350.00
Equipment Purchases	-189,445.84	General Acct – Loan Issued	189,445.84
General Acct Totals:	- \$ 241,065.72		\$ 241,065.72

Dated this 8th day of December, 2021.

Motion by Filter/Mieden to approve Resolution 2021-17: A resolution adjusting the 2021 budget. **MOTION** carried unanimously.

CONTRACT RENEWALS

Clerk Pedretti reported Jim Webb was willing to renew for another year. Motion by Herlitzke/Mieden to authorize the renewal of the 2022 building inspector and engineering contracts with Jim Webb. **MOTION** carried unanimously.

2022-2023 ELECTION INSPECTORS

Clerk Pedretti presented a list of 29 names for appointment as election inspectors for the 2022-2023 term as follows:

LaVonne Anderson, Nick Bjerke, Becky Brockman, Tom Byerly, Deborah Carpenter, Jane Deml, Ruth Gautsch, Patti Happel, Nikole Hauser, Cheryl Helmreich, Lanette Herrmann, Anita and Gary Jagodzinski, Judy Jakes, Lisa Kind, Nancy Kuczynski, Brenda Lichucki, Carole McQueen, John Miller, Mary Nugent, Nancy Pilmonas, Bryon & Heidi Stein, Andrea Stupi, Larry Warzynski, David Weber, Jennifer Westlie, Barbara Wuensch and Linda Schwartzlow.

Motion by Mieden/Filter to approve the appointment of election inspectors for the 2022-2023 term as presented. **MOTION** carried unanimously.

TREASURER’S REPORT AND BILLS

The November Treasurer’s report and December invoices were reviewed. Motion by Mieden/Filter to accept the Treasurer’s report for November 2021 as presented and approve payment of bills in the amount of \$163,243.48. **MOTION** carried unanimously.

ANNOUNCEMENTS & FUTURE AGENDA ITEMS

Mieden asked the Board to discuss the future appointment to the Bluffland Coalition as the position is rather complex and slow moving. Item will be added to future agenda. Clerk Pedretti reported the newsletter and tax bills will be mailed tomorrow.

CLOSED SESSION

Motion by Herlitzke/Filter to enter into closed session, under Wisc. Statutes 19.85(g): to confer “...with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.” to wit: discuss notice of circumstances. Roll call vote taken. Entered into closed session at 7:34 p.m. Clerk Pedretti was asked to remain.

Returned to open session at 7:46 p.m. Stupi reported no action taken during closed session.

ADJOURN

Motion by Mieden/Filter to adjourn. **MOTION** carried. Adjourned 7:47 p.m.

Respectfully submitted,
Marilyn J. Pedretti
Town Clerk