

TOWN OF HOLLAND BOARD MEETING

February 9, 2022

MEMBERS PRESENT	Chair Bob Stupi, Supervisors Ben Filter, Jeff Herlitzke, Steve Mieden and Kathy Warzynski
STAFF PRESENT	Town Crew Supervisor John Frauenkron, Clerk Marilyn Pedretti

CALL TO ORDER

Chair Stupi called the meeting to order at 6:30 p.m. Notices were posted.

MINUTES

Motion by Filter/Mieden to approve the minutes of January 12, 2022. **MOTION** carried.

CITIZENS' CONCERNS: none given.

COUNTY SUPERVISOR REPORT

No supervisors present. Stupi referred members to a print-out provided by County Supervisor Vicki Burke listing the County's 2021 highlights.

HYBPA FIELD REQUEST

Mike Goryl, President of the Holmen Youth Baseball Parents Association (HYBPA), requested use of the two baseball fields at the Town hall park and the Skogen's field from April to July. He also requested use of the fields and shelter house for two ball tournaments. Discussion followed concerning electrical use at the shelter house, future build-out of a storage shed and parking. Motion by Herlitzke/Filter to approve the request by the Holmen Youth Baseball Parents Association for use of the Town ball fields and park shelter for the 2022 season. **MOTION** carried unanimously.

PUBLIC WORKS

Town shop and storage shed:

- A. Stupi reviewed the bid summary sheet. Discussion followed concerning ARPA funds, whether to include the sand/salt storage shed and various differences in the quotes. It was the consensus to hold off on designing the storage shed. Motion by Mieden/Filter to accept proposal #3 from Brickl Brothers as outlined in our handout just for the Town shop and have them do design and construction management. Discussion followed. **MOTION** withdrawn. Further discussion took place on various aspects of the four quotes. Motion by Herlitzke/Filter to approve Ratsch Engineering for \$19,150 for engineering, bid review and construction services pending positive feedback from calls Kathy (Warzynski) will make. **MOTION** carried unanimously.
- B. Stupi noted the Town has two options for the next steps. It was the consensus to get State approval before moving forward with construction RFPs.

ATV/UTV on Town roads: Stupi reviewed information received from the County Sheriff and County Highway Commissioner.

Steve Lindvig, W6248 County Road V, reported the ATV club wanted more information before they would commit to anything. Lindvig noted the signage is the biggest expense. Rick Paulson, N7072 County Road XX, spoke in favor of opening Town roads to ATV

traffic. He asked if County roads would be included and it was noted they would be according to the County highway department.

Paul Sobkowiak, W6480 County Road V, spoke in favor and noted there have been no issues since the Town opened up the three roads off County Road V. He suggested checking with Badger Prison for signage costs.

Discussion followed concerning signage placement and potential costs. Mieden noted his reluctance to allow ATV traffic in residential districts. It was the consensus to research further.

Green Earth compost contract: Tom Dummer, N6775 County Road XX, noted the contract for compost disposal goes until 2023 and explained concerns with his loss of revenues. He provided two new contract options. Discussion followed concerning the tripling of future costs and whether to switch to a fee-based residential subscription system. Stupi reviewed information received from Harters and Hilltopper. Gary Hougom, Hilltopper Refuse & Recycling, reviewed their draft proposal and answered questions. David Weber, N9030 US Highway 53, suggested contacting Patrick McHugh concerning his composting business. Discussion followed. It was the consensus to research further.

Town crew report: John Frauenkron, Town Crew Supervisor, reviewed his written report.

PLAN COMMISSION

Driveway Ordinance: Warzynski reported the Plan Commission sent on Ordinance 1-2022:

Regulating Driveway and Culvert Ordinance and this was the first reading. Discussion took place concerning section 2.07 on whether endwalls/headwalls were allowed and the repetition of language in sections (B) and (E). It was the consensus to consult with the building inspector and report back at the second reading next month. Stupi suggested adding a line to the variance form to include language that “culverts in excess of 30’ a clean-out must be provided.”

Town Road classifications: Warzynski reported the Plan Commission identified two arterial and 19 collector roads. Discussion followed and two roads were removed and that Prairie Woods would replace Prairie Meadows on the collector list. Motion by Mieden/Herlitzke to approve the Policy (Road Classification Plan) with the edits. **MOTION** carried unanimously.

Report on 2/2/22 meeting: Warzynski reported on the Subdivision Ordinance and the consensus by the Plan Commission that there was no need to amend at this time.

FIRE DEPARTMENT

Regional consultant: Stupi explained the request to hire McMahon Associates to assist with developing a regional fire department with the Towns of Onalaska and Holland, Village of Holmen and City of La Crosse. Discussion followed. It was the consensus that the Town could absorb the consultant expenses for one month.

Report on 1/18/22 and 2/2/22 meeting: Stupi reviewed the minutes and fire calls.

AD-HOC TRAIL DEVELOPMENT COMMITTEE

Filter reported they met on January 26, 2022 at which Peter Fletcher, Executive Director of the La Crosse Area Planning Commission, explained the process for the Bike and Pedestrian Plan RFPs. Filter and Doug Klenke will serve on the scoring committee and the RFP should be ready for Board action next month.

PARK COMMITTEE

Shelter upgrades: Filter explained the need for new siding and windows for shelter #1 and that money was allocated in the 2022 budget. He also explained the roofs need replacing on shelter #3 and the restroom building, which also had money allocated in the budget.

Motion by Herlitzke/Mieden to seek quotes for the siding and windows in shelter #1 and roofs for shelter #3 and the restrooms. **MOTION** carried unanimously.

Back stops: Filter explained the need for wooden back stops and that money was allocated in the budget. Motion by Mieden/Warzynski to purchase materials to install wooden back stops in the Town hall park ballfield. **MOTION** carried unanimously.

Trash receptacle replacement project: Filter noted the replacement of trash receptacles was approved in 2020, with five purchased in 2021 and money allocated to complete the project in 2022 including painting the containers. Motion by Mieden/Herlitzke to purchase materials to complete the trash receptacle replacement project. **MOTION** carried unanimously.

Holland Estates ballfield: Filter noted the grass seed was applied and the Committee discussed sign options but no decision made. He reported Flury will settle up later this month to pay for half of the expenses accrued thus far.

Report on 1/26/22 meeting: Filter reported they are working on the Outdoor Recreation Plan goals and planning for new parks.

TOWN ADMINISTRATION

Town hall accessibility: Members reviewed the quotes for installing a handicap accessible door. Motion by Herlitzke/Mieden to approve La Crosse Glass and Overhead Door in the amount of \$3,270 plus electrical work. **MOTION** carried unanimously.

Hall floor work: Item will be discussed in closed session.

Hall “refreshing” work: Stupi explained that with the new floor, the walls looked in need of paint and he directed the Town crew to perform the work. He reported there were two options in replacing the floor trim. Discussion followed. Motion by Filter/Herlitzke to approve the purchase of PVC board for \$540 plus accessories to install. **MOTION** carried unanimously.

WTA District meeting: Stupi and Herlitzke indicated an interest in attending the WTA District meeting on March 4th in La Crosse. Motion by Filter/Mieden to approve two members and the clerk to attend the WTA district meeting at a cost of \$60 each. **MOTION** carried unanimously.

Covid-19 update: Consensus to stay the course.

TREASURER’S REPORT AND BILLS

The January Treasurer’s report and February invoices were reviewed. Motion by Mieden/Filter to accept the Treasurer’s report as presented and pay the bills to the tune of \$62,149.47.

MOTION carried unanimously.

ANNOUNCEMENTS & FUTURE AGENDA ITEMS

Filter asked that someone from the Holmen Area Community Center give a report. Pedretti noted there will be no February primary in the Town and that the WTA La Crosse Unit meeting will be held February 24th.

CLOSED SESSION

Motion by Filter/Herlitzke to enter into closed session under Wisc. Statutes 19.85(g) to confer "...with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved." to wit: discuss legal options concerning floor work/contract and to allow David Weber, Nikole Hauser and crew members John Frauenkron and Jeff Paulson in the session. **MOTION** carried unanimously. Entered into closed session at 8:20

Motion by Filter/Herlitzke to return to open session. **MOTION** carried unanimously. Returned to open session at 8:42 p.m. Stupi reported no action taken during closed session.

ADJOURN

Motion by Herlitzke/Filter to adjourn. **MOTION** carried. Adjourned 7:22 p.m.

Respectfully submitted,
Marilyn J. Pedretti
Town Clerk