

BOARD OF REVIEW

May 26, 2022

4:00 p.m.

MEMBERS PRESENT	Bob Stupi, Jeff Herlitzke and Kathy Warzynski
OTHERS PRESENT	Clerk Marilyn Pedretti
ASSESSOR	Tony Roebly, Associated Appraisal

The meeting was called to order at 4:00 p.m. Roll call was taken with Warzynski, Stupi and Herlitzke present. Meeting notice was properly published and posted.

Motion by Warzynski/Herlitzke to nominate Bob as Board of Review chair. **MOTION** carried.

Motion by Herlitzke/Stupi to elect Kathy as Board of Review vice chair. **MOTION** carried.

HOUSEKEEPING

- Verified that two (2) of the members present had met the mandatory training requirements.
- Verified that the Town had an ordinance for the confidentiality of income and expense information provided to the assessor under state law.
- Reminded of the new law that will require at least one member attending training each year.
- Verified that the Town has policies regarding the procedures for sworn telephone testimony, sworn written testimony and for the waiver of Board of Review hearing requests.

ASSESSMENT ROLL

Tony Roebly, Associated Appraisals, reported that the assessment roll was received by the Town Clerk and a sworn statement was signed. The Town Board examined the roll. No errors or corrections were required. Roebly confirmed that all open book changes were included in the assessment roll. He explained the combined assessment ratio and categories. He noted the Town experienced good growth and sits at around \$505 million.

TAXPAYER CONSIDERATIONS

No taxpayers were present to examine the assessment data and no waivers were received. Having no case before the Board, the recorder was turned off until such time as a taxpayer would appear or until the State required two hours was fulfilled. No petitions were received during the two hour session.

Motion by Herlitzke/Warzynski to adjourn. **MOTION** carried. Meeting adjourned at 6:00 p.m.

Respectfully submitted,
Marilyn Pedretti
Town Clerk