

TOWN OF HOLLAND BOARD MEETING

August 10, 2022

MEMBERS PRESENT	Chair Bob Stupi, Supervisors Nikole Hauser, Jeff Herlitzke and Kathy Warzynski
ABSENT	David Weber
STAFF PRESENT	Clerk Marilyn Pedretti, Deputy Clerk Cheryl Helmreich

CALL TO ORDER

Chair Stupi called the meeting to order at 6:30 p.m. Notices were posted.

MINUTES

Motion by Herlitzke/Warzynski to approve the minutes for July 13, 2022. **MOTION** carried.

CITIZENS' CONCERNS: none given.

COUNTY SUPERVISOR REPORT

Matt Nikolay, County Board Supervisor reported that the ATV County Road Ordinance passed out of committee. He noted County Road XX project is currently scheduled for 2024.

ATV/UTV ROUTES

ATV on County Roads: Stupi reported on the County meeting and he noted the request to open all County Roads in the Town to ATV traffic will go to the full County Board.

Amendment to Ordinance 2-2022: Stupi explained the need to update the definitions in our current ordinance (sections 2.01 and 2.04). Discussion followed. Motion by Herlitzke/Warzynski to by-pass the first reading of Amendment #1 to Ordinance 2-2002. **MOTION** carried unanimously. Motion by Herlitzke/Warzynski to approve Amendment #1 to Ordinance 2-2002 Establishing ATV/UTV Routes on Town Roads. **MOTION** carried unanimously. The updated Ordinance will be submitted to the DNR.

PUBLIC WORKS

Town Shop: Stupi gave an update on construction of the new Town shop which is still on schedule to be completed the first week of September.

Alarm system: Stupi explained this item was excluded from last month's discussion. Motion by Herlitzke/Hauser to approve Access Security proposal for the alarm system in the new shop at \$3,319. **MOTION** carried unanimously.

Firewall: Herlitzke noted a firewall will be required and options for a bridge were not feasible. Discussion followed. Motion by Herlitzke/Hauser to approve the MCS Networks quote for a sonic wall in the amount of \$1,527.44. **MOTION** carried unanimously.

Compressor: Stupi explained the need for a compressor. Discussion followed. Motion by Herlitzke/Hauser to approve the purchase from Dakota Fluid Power for a compressor in the amount not to exceed \$5,000. **MOTION** carried unanimously.

Compost site: Herlitzke reviewed his draft proposal to install an electronic gate at the compost site and explained the options. Discussion followed concerning the costs, options and advantages to such a system versus paid curbside service. It was the consensus to research further but to move forward with installing the necessary electrical work in coordination with the current site work. Motion by Warzynski/Herlitzke to upgrade the

electrical work in the amount of \$4,282 to accommodate possible electronic access service to the compost pile. **MOTION** carried unanimously.

Bathroom Security: Motion by Herlitzke/Hauser to approve quote by Bahr Electric for replacement of security lights on the outdoor restrooms with shielded lights in the amount of \$660. **MOTION** carried unanimously.

Town Crew report: Stupi reviewed the Town Crew written report.

PLAN COMMISSION

Condo ordinance: Warzynski reported the Plan Commission recommended approval of Ordinance #3-2002 to regulate the development of condominiums and that the Town attorney was consulted and several changes were made. She noted this was a first reading.

Report 8/3/22: Warzynski reported the ordinance was the meeting.

STORMWATER UTILITY COMMISSION

Drainage concerns: Warzynski reviewed three quotes for drainage repairs on Old NA and Briggs Road. Discussion followed. Motion by Herlitzke/Hauser to approve Mathy Construction quote for erosion repair in the amount of \$4,445.28. **MOTION** carried unanimously.

Sylvester Road ditch: Warzynski reviewed the drainage concern of an old farm driveway and the recommendation to have it removed by the Town crew. Discussion followed and it was the consensus to have the crew remove when they have the excavator.

Fawn Meadow Lane: Warzynski reviewed the engineer report concerning the Fawn Meadow Lane erosion issues. Discussion followed concerning the responsibility for the erosion issue and it was the consensus that this is not the responsibility of the Town.

Van Dunk Avenue: Warzynski reported the engineer report was just received on the Van Dunk Place Stormwater Pond soil erosion issue. Discussion was held. Item will be reviewed at the next Stormwater meeting.

Meyer Court Erosion: Warzynski reviewed the La Crosse County Land Conservation permit concerns of the Meyer Court condominium. Discussion followed. It was the consensus to register with the County Land Conservation Department the Town's concerns about these permits being allowed with erosion issues.

Report 8/3/22: Warzynski reviewed the August 3rd meeting. Future actions might include a policy for driveway culverts stating owners' responsibility for upkeep and consulting with the Town Crew Supervisor prior to meetings to answer committee questions as to appropriate actions needed to resolve presented issues.

FIRE DEPARTMENT

Stupi reviewed the Fire Board minutes and noted the fire calls and duplicate calls were up. Herlitzke reported the delivery of the new fire truck is now delayed to February.

TOWN ADMINISTRATION

American Tower Site: Stupi reviewed communications from American Tower's proposals for new financial terms. Discussion followed. Motion was made by Warzynski/Hauser to do nothing at this time. **MOTION** carried unanimously.

Ordinance #4-2022: Stupi noted this ordinance was suggested by the Wisconsin Towns Association (WTA) in order to qualify for the ARPA funds. Motion by Warzynski/Herlitzke to skip the first reading and approve Ordinance #4-2022 to establish procurement policies. **MOTION** carried unanimously.

Amendment #4 to Ordinance #1-2012: Warzynski reviewed draft changes/additions made to Section 1.01, Section 5.0, Section 6.0 and 7.0 of Ordinance #1-2012 and that these changes were suggested by the WTA in order to qualify for the ARPA funds. Motion by Warzynski/Hauser to waive the first reading. **MOTION** carried unanimously. Motion by Herlitzke/Warzynski to approve Amendment #4 to Ordinance #1-2012 with draft update to the standard format. **MOTION** carried unanimously.

WTA Convention: Stupi invited members to consider attending the WTA convention to be held on October 9-11, 2022.

TREASURER’S REPORT AND BILLS

The Treasurer’s report and invoices were reviewed. Motion by Herlitzke/Warzynski to accept the Treasurer’s report and approve the bills in the amount of \$502,267.52. **MOTION** carried unanimously.

ANNOUNCEMENTS

Stupi shared a map of the roundabout at County Road MH and Briggs Road and reported the project is to begin in June 2023 and completed by September 2023.

CLOSED SESSION:

Motion by Herlitzke/Warzynski to enter into closed session under Wisc. Statutes 19.85(g) to confer “...with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.” to wit: discuss negotiations for fire protection services; under Wisc. Statutes 19.85(e) for “...deliberating or negotiating the purchasing of public properties, the investing of public funds, or conduct other specified public business...” to wit: discussion on purchase of land; and under Wisc. Statutes 19.85(c) for: “...consideration of employment, compensation or performance evaluation data...” to wit: discussion of obtaining a temporary part-time employee (to include duties, hours, and compensation). Roll call vote. **MOTION** carried unanimously. Entered into closed session at 8:06 p.m. The deputy clerk was asked to remain.

Motion by Herlitzke/Warzynski to go back to open session. **MOTION** carried. Returned to open session at 9:03. Stupi reported no action taken during the closed session.

Motion by Warzynski/Hauser to give the Town Chair authority to hire a temporary employee part time at the rate of \$20. **MOTION** carried.

ADJOURN

Motion by Herlitzke/Hauser to adjourn. **MOTION** carried. Adjourned 9:04 p.m.

Respectfully submitted,
Marilyn J. Pedretti
Town Clerk