

**Job Title: FULL TIME CREW MEMBER**

**Job Schedule:** 40 hours per week, with additional hours during season of snow removal or at other times during the year for the necessary clean up or maintenance after weather related conditions. Hours daily 7:00 am to 3:30 pm, except during season of snow removal or other weather related conditions, in which additional hours required and approved by Town Chair.

**Job requirements:** Must have and maintain a valid Commercial Drivers License (CDL) or complete one within 90 days of employment. Ability to communicate orally with the general public to resolve minor problems. Ability to legibly complete certain required forms and reports.

**Job Description:**

- ▶ Perform related work as required and directed by Crew Supervisor. This includes but is not limited to snow removal, road work & repair, brush cutting & chipping, mowing, and park & hall maintenance.
- ▶ Considerable knowledge of methods, materials and equipment used for maintenance and general upkeep of Town of Holland roads, right of ways, parks, shelters, and Town of Holland Shop.
- ▶ Operate and maintain equipment used by Town of Holland crew.
- ▶ Assist Crew Supervisor in maintaining the necessary records for compliance with safety and insurance reporting.
- ▶ Maintain radio accessibility during working hours.
- ▶ Assist Crew Supervisor in the annual review, planning and consideration of Town of Holland projects including, but not limited to, roads, parks, shelters and Town hall.
- ▶ Requires 24/7 (on-call) availability.

**Physical demands:** Various manual labor tasks may include lifting, pushing, pulling, carrying, walking uneven terrain, occasionally climb hills/roadsides and requires the use of various hand tools, power tools, chainsaws, shovels, picks, hammers and brooms. Of work performed outdoors, it may include all types of weather and dust, noise, vibrations and mechanical hazards. Steel toe boots and other protective items are suggested.

**Training & Experience:** Graduation from an accredited high school. Experience helpful if in highway maintenance work, and operation of dump truck, snow plow, chipper, front end loader, wheel tractor for mowing and other Town equipment.

This job description is not intended to encompass every job duty or responsibility, but is only illustrative. This position is required to perform other duties as may be assigned or required.