

TOWN OF HOLLAND BOARD MEETING

August 9, 2023

MEMBERS PRESENT	Chair Bob Stupi, Supervisors Nikole Hauser and Mike Hoffman
EXCUSED	Jeff Herlitzke and David Weber
STAFF PRESENT	Town Crew Supervisor John Frauenkron, Clerk Marilyn Pedretti

CALL TO ORDER

Chair Stupi called the meeting to order at 6:30 p.m. Notices were properly posted.

MINUTES

Motion by Hoffman/Hauser to approve the minutes of July 12 and August 3, 2023. **MOTION** carried.

CITIZENS' CONCERNS: none given.

COUNTY SUPERVISOR REPORT: none given.

PLAN COMMISSION

Castle Mound Condos: Hoffman reported the residents living on Castle Mound Road were concerned with the state of the road, especially the wash-outs that occur after each rain event. He noted the original agreement allowed for the developer to wait to install the road until a majority of the homes were built and they provided a letter of credit, which expires November 11th. Hoffman noted the developer was not present tonight but at last week's meeting, he suggested waiting until the homes were built because the large trucks could damage the road edge. He reported the Plan Commission recommended the road be built to specifications with one lift of blacktop installed by November 11th.

Lisa Bartheld, W7644 Castle Mound Road, said the current road is a hazard and noted it washes out after every storm. She said they were promised by the developer that the road would be completed this year.

Kirby Lenz, W7642 Castle Mound Road, said they were promised the same and that the work would be done when heavy equipment work was completed.

Charlene Deters, W7642 Castle Mound Road, was concerned her vehicle will get damaged when backing out of her driveway because the potholes are so large.

Gordon Husby, W7664 Castle Mound Road, suggested the foundation for the last house was dug and most of the heavy equipment work is completed so the road should be installed. He also noted that with each rain, the washes are undercutting the current road and was concerned with what will happen this winter.

Motion by Hauser/Hoffman that we hold the developer to the November 11th deadline to reconstruct Castle Mound Road and apply one lift. **MOTION** carried unanimously.

Report on 8/2/23 meeting: Hoffman noted nothing further to report.

STORMWATER COMMISSION

Sylvester Road culvert: Hoffman reported the culvert replacement at Sylvester Road and Evans Valley Road went well. He noted there is a wash-out situation on Evans Valley Road that is being addressed.

Culverts and ditches: Hoffman asked about the culvert inspections and Town Crew Supervisor Frauenkron reported the inspections were completed this week and they will need to meet. Hoffman also reported the first round of ditch mowing was completed.

Rain garden: Hoffman reported the Commission recommended upgrading the rain garden in front of the Town hall and that a volunteer group is willing to assist. He noted the quote from River City Lawnscape was adjusted to \$600 to cover the cost of the plants only and the Town would be responsible for preparing the site and installing the rock and mulch. Discussion followed. Motion by Hauser/Hoffman to authorize the rain garden upgrade to not exceed \$1,000. **MOTION** carried unanimously.

Report on 8/2/23 meeting: Hoffman noted nothing further to report.

PUBLIC WORKS

Stop signs on Rotterdam: Rick Hauser, W7915 Prairie Meadows Street, asked that the Town remove the stop signs on Rotterdam as they are illegal and hazardous. He noted that Wisconsin regulations specify they should not be used to control speed but to control traffic at an intersection, which already happens with the stop signs on Tulip and Vermeer. Discussion followed. Motion by Hoffman/Hauser to remove stop signs on Rotterdam Avenue. **MOTION** carried unanimously.

Power auger: Frauenkron requested the purchase of a power auger to assist with digging holes for signs, guard rails and other applications. Members reviewed the quotes and discussion followed. Motion by Hoffman/Hauser to approve the power auger for the price of \$559.96. **MOTION** carried unanimously.

Chipping service: Stupi reported he did not post a poll for public input but will before the next month's meeting. Mike Kurz, W7208 Evans Valley Road, asked the Town to continue the monthly service to assist residents like them who have no other options for disposal. He suggested the Town could limit the number of times a resident could request service each year. Stupi thanked him for the input and noted the discussion will continue.

Casberg Coulee bridge:

- (1) Grant status. Stupi reported the statutory comments deadline has passed and it is on the Department of Transportation (DOT) docket so the process is moving forward.
- (2) Temporary structure. Stupi reported on a phone conversation late this afternoon with Lukasz Lyzwa, GEC engineer, concerning temporary bridge options. He reported the suggestion offered at the August 3rd meeting for the temporary structure from New Jersey would cost approximately \$500,000 and the suggestion for the Lunda sheeting installation option was \$550,000. Stupi reported the option to shore up the middle of the road was minimum of \$100,000 plus \$12,000 engineering. He noted the company that installed the current culvert was not willing to work with the Town in shoring it up. Stupi suggested that with the concerns of the curviness and difficulties at Hollyhock Hill, the Town could look at improving the current detour route, such as guard rails and additional shouldering. He noted the Town needs to weigh the cost of a temporary solution that is torn out in two years or safety upgrades that are good for the next 20 years. He reiterated that we have a bridge repair that will cost the Town \$0 but the calendar projects the completion in 2025. Discussion followed.

Jerry Heintz, N7318 Casberg Coulee Road, said they have been waiting for the mowing and additional gravel and noted the road is very narrow with cars traveling over the centerline. He liked the idea of making the route safer and asked about the Town plans and the timeline. Stupi responded this is a new idea presented only a few hours ago so the Town is looking for input.

Jill Sherry, W6708 Casberg Coulee Road, asked if anyone has inspected the culverts on the detour to be sure they are not going to fail. Stupi noted the Town has inventoried all culverts and those along the route were inspected last year but if a resident sees an issue they should report it.

Kevin Olson, W6688 Casberg Coulee Road, was concerned with overburden around the culverts on all Town roads and suggested cutting them back and installing rip-rap to allow for easier inspection. Stupi said the Town will look into that suggestion. Olson also asked what was missing from the Rybold quote that increased it to \$500,000. Pedretti will ask the engineer for an itemized accounting. Olson asked about the plowing schedule. Discussion followed and it was noted that Casberg Coulee would be a priority.

Michael Lichucki, W6665 Casberg Coulee Road, thanked the Board for moving the concrete barriers.

(3) August 3rd meeting update. Stupi read from an email received at 3:00 today from Sarah Semrad, Senator Brad Pfaff's office, noting that the DOT is poised to move as fast as they can.

(4) Future action. Stupi stated the Town will work with the DOT and the County Highway Department to turn things around as fast as possible.

Ken Pickett, W6828 Casberg Coulee Road, asked if bridge contractors have been given a heads-up about this bridge. Stupi explained the County Highway Commissioner has a list of 26 companies who will be notified throughout the process. Discussion followed concerning low bid vs top ranked bid.

Crew report: Frauenkron reviewed the written Town Crew report.

FIRE DEPARTMENT

Stupi reported on the July 18th Fire Board meeting. He noted they have used 48% of the annual budget and the Fire Commission should be approved next month.

TOWN ADMINISTRATION

ARPA resolution: The clerk read the following into the record:

RESOLUTION 2023-2: A RESOLUTION OF THE TOWN BOARD TO AMEND THE 2023 BUDGET

WHEREAS, in December 2022, the Town of Holland set the 2023 Town budget with revenues and disbursements not to exceed \$2,128,107.52; and

WHEREAS, Wis. Stats. 65.90(5)(a) requires the approval of two-thirds of the members of the Town Board to amend an adopted budget; and

WHEREAS, year-to-date, the ARPA Reserve Account has a balance of \$10,423.33; and

WHEREAS, year-to-date, the ARPA Expense Account has a deficit of \$10,423.33;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Holland does hereby resolve and order as follows: That the sum of \$10,423.33 is hereby transferred from the ARPA Reserve Account to the ARPA Expense Account. Dated this 9th day of August, 2023

Motion by Hoffman/Hauser to approve Resolution 2023-2: A resolution to amend the 2023 budget to transfer ARPA funds from the reserve account to the expense account.

MOTION carried unanimously on a voice vote.

Operator's License: Pedretti explained the application came in late but all was in order. Motion by Hauser/Hoffman to approve the operator's license for Melissa Klein, o/b/o Gunslick Trap Club. **MOTION** carried unanimously.

WTA convention: Members will contact the clerk if they are interested in attending and authorization will take place next month.

TREASURER'S REPORT AND BILLS

The Treasurer's report and invoices were reviewed. Motion by Hauser/Hoffman to approve the August invoice total amount of \$335,966.87. **MOTION** carried unanimously.

ANNOUNCEMENTS AND FUTURE AGENDA ITEMS

Stupi reported they held a ribbon cutting for the round-about at Briggs Road and the road should open this week. He noted Herlitzke will have the Town phone next week. Pedretti noted the WTA La Crosse unit meeting will be held Thursday, August 24th.

CLOSED SESSION

Motion by Hoffman/Hauser to enter into closed session under Wisc. Statutes 19.85(1)(c) for: "...consideration of employment, compensation or performance evaluation data..." to wit: discuss duties of cre members and pay considerations. Roll call vote. **MOTION** carried unanimously. Entered into closed session at 7:58 p.m. Clerk Pedretti was asked to remain.

Returned to open session at 8:43 p.m. Stupi reported no official action taken during the closed session. He noted the clerk was directed to draft some employee policies to be presented next month.

ADJOURN

Motion by Hauser/Hoffman to adjourn. **MOTION** carried. Adjourned 8:44 p.m.

Respectfully submitted,
Marilyn J. Pedretti
Town Clerk