

## TOWN OF HOLLAND BOARD MEETING

April 10, 2024

<b>MEMBERS PRESENT</b>	Chair Bob Stupi, Supervisors Nikole Hauser, Jeff Herlitzke and Michael Hoffman
<b>EXCUSED</b>	David Weber
<b>STAFF PRESENT</b>	Town Crew Supervisor John Frauenkron, Clerk Marilyn Pedretti

### CALL TO ORDER

Chair Stupi called the meeting to order at 6:30 p.m. Notices were properly posted.

### MINUTES

Motion by Hoffman/Hauser to approve the minutes of March 13, 2024. **MOTION** carried.

**CITIZENS' CONCERNS:** None given.

**COUNTY SUPERVISOR REPORT:** none given.

### PUBLIC WORKS

Road replacement: Stupi reviewed a recommendation from Mathy on a possible change in the specifications to switch the asphalt from a two-lift (1½" layer) to one lift at 3" layer.

Motion by Herlitzke/Hoffman to approve a 3" lift of the Taube and Red Cloud Roads.

**MOTION** carried unanimously.

Seal coat/crack fill list 2024: Stupi reviewed the cost estimate from La Crosse County to conduct the annual seal coating process. Motion by Herlitzke/Hoffman to approve La Crosse County to chip seal and crack fill our listed roads in the amount of \$164,000.

**MOTION** carried unanimously.

Tree removal policy: John Frauenkron, Town Crew Supervisor, explained a request to remove a dead tree in the right-of-way. He noted the tree was leaning away from the road and does not pose a safety risk. Stupi explained there are a lot of properties with dead trees in the right-of-way and our general policy is to remove only if they cause a safety issue, are leaning towards the road or towards power lines. Rick Hauser, W7915 Prairie Meadows Street, suggested it would be bad precedent to remove trees that do not cause a safety issue. Jerry Heintz, N7319 Casberg Coulee Road, added that he recently asked about removing trees along his driveway that are within the right-of-way and was told they were his responsibility. Discussion followed. It was the consensus to continue the policy of removing only those trees that cause a safety issue.

New plow truck: Frauenkron reviewed four options for equipment to install on a new plow truck. Discussion followed concerning brine capacity, location of tanks and side plow placement. Frauenkron will obtain estimates for two of the options with discussions to continue next month.

Winter road maintenance policy: Consensus to continue discussions next month.

Holland Bluff Trail: Stupi reported the engineering proposals were reviewed a few weeks back and the WisDOT has already approved the reviewers' choice of Origin Engineers. He noted the next step is a scoping meeting with an anticipated 2025 completion date.

Casberg Coulee bridge: Stupi gave an update from the engineer Chris Blum, SEH:

- Environmental Document is completed, approved, and signed.
- The Design Study Report is completed, approved, and signed.

- Final plans, specifications and estimates for the road and bridge are under review this month with the revision to be made after review by WisDOT.
- We will revise the road and bridge plans, specifications and estimate this month.
- Still on schedule for submitting the plans, specifications and estimate by May 1 for WisDOT to process and let the project.
- Letting is still scheduled for August 13, 2024.

Stupi reviewed a graph from La Crosse County Highway that anticipates a 41 working day construction schedule and projects asphalt completion in 2025. He reported a change order was approved for the approach split with the Town/State.

Crew report: Frauenkron reviewed the written Town crew report.

## **PARK COMMITTEE**

Park equipment replacement: Hauser reported the park inspections were completed early and several pieces of equipment need replacing. Pedretti noted the park vendor did not have any estimates available yet. Discussion followed. Motion by Hoffman/Stupi to spend up to \$6,000 for replacing damaged park equipment. **MOTION** carried unanimously.

Park restroom lighting: Hauser reviewed a quote from Viking Electric to replace the lighting in the outdoor restroom. Motion by Hauser/Herlitzke to authorize replacement of indoor lighting in the park restrooms with LED motion sensor fixtures. **MOTION** carried unanimously.

Report on 3/25/24 meeting: Hauser referred to the written report.

## **STORMWATER COMMISSION**

2024 Ditch Maintenance: Hoffman reviewed a memo from General Engineering Company (GEC) concerning the planned ditch and culvert maintenance for 2024. He noted some areas may take more work than originally anticipated.

Gaynor drainage project: Hoffman reported the construction is set to begin Monday, April 15<sup>th</sup> and the neighborhood has been informed. He noted there will be at least one lane traffic at all times. He reported the baseball backstop will be moved and the Park committee will provide input on placement.

## **FIRE DEPARTMENT**

Fire Commission terms: Stupi suggested the terms should be extended due to the Commissions late start. Motion by Hoffman/Herlitzke to extend the fire commission terms one year for Patrick Brockman, Marc Ertz and John Miller. **MOTION** carried unanimously.

Report 3/19/24 meeting: Herlitzke reviewed the March minutes of the Holmen Area Fire Board and noted the fire calls and minutes for the Fire Commission meetings were provided.

## **TOWN ADMINISTRATION**

Fiduciary report: Stupi noted this report is required each year concerning the Town's retirement account. He reviewed the report and noted all is in order.

Annual refuse/recycling report: Pedretti reviewed the written report from Hilltopper Refuse and Recycling and noted the information was used for our annual DNR grant report.

## **TREASURER'S REPORT AND BILLS**

The Treasurer's report and invoices were reviewed. Motion by Herlitzke/Hauser to accept the treasurer's report and approve the bills in the amount of \$61,690.43. **MOTION** carried unanimously.

**ANNOUNCEMENTS AND FUTURE AGENDA ITEMS:**

- Annual elector meeting is at 6:30 p.m. next Wednesday, 4/17/24.
- Stupi report ballfield parking during meeting nights is being addressed with signage.
- Pedretti reported the election went well and we had a 30% turn-out.
- Stupi noted the surplus town equipment will be placed on the Wisconsin Surplus website later this month.

**CLOSED SESSION**

Motion by Herlitzke/Hoffman to enter into closed session under Wisc. Statutes 19.85(1)(c) for: "...consideration of employment, compensation or performance evaluation data..." to wit: discuss duties of crew members and pay considerations. Roll call vote. **MOTION** carried unanimously. Entered into closed session at 7:37 p.m. Future board member Rick Hauser was asked to remain and Frauenkron and Pedretti were asked to leave.

Motion by Hauser/Herlitzke to return to open session. **MOTION** carried. Returned to open session at 7:54 p.m. Stupi reported no action taken.

**ADJOURN**

Motion by Hauser/Herlitzke to adjourn. **MOTION** carried. Adjourned 7:54 p.m.

Respectfully submitted,  
Marilyn J. Pedretti  
Town Clerk