

TOWN OF HOLLAND BOARD MEETING

October 9, 2024

MEMBERS PRESENT	Chair Bob Stupi, Supervisors Rick Hauser, Jeff Herlitzke, and Michael Hoffman
EXCUSED	David Weber
STAFF PRESENT	Town Crew Supervisor John Frauenkron, Clerk Marilyn Pedretti

CALL TO ORDER

Chair Stupi called the meeting to order at 6:30 p.m. Notices were properly posted.

MINUTES

Motion by Hoffman/Herlitzke to approve the minutes of September 11th. **MOTION** carried.

CITIZENS' CONCERNS

Megan Coots, W7815 Meadow Way, was concerned about parking on the south end of Garden Street, mostly visitors to the preserve. She noted the safety issues with visibility and traffic and suggested the Town find a way to discourage parking in that area.

COUNTY SUPERVISOR REPORT: None given.

CASTLE MOUND ROAD – MAINTENANCE AGREEMENT

Stupi explained the maintenance agreement was to permanently establish maintenance of the ditches and would be the responsibility of the land owner. Dave Herlitzke, representing the Castle Mound Condominiums Association, reported the drainage is working and noted additional water has been running to their ditches after Drugan's redirected the water flow. Motion by Herlitzke/Hauser to authorize Bob Stupi to sign the maintenance agreement. **MOTION** carried.

LITTLE FREE LIBRARIES

Marley Roth, W7807 Meadow Way, and Emery Coots, W8915 Meadow Way, introduced themselves as Girl Scouts from Troop 7021 and explained their request, as part of a Silver Award project, to install "little free libraries" in two Town parks. Roth and Coots answered questions from the Town Board. They noted they would maintain the boxes and installation would occur next spring. Motion by Herlitzke/Hoffman to approve the installation of Little Free Libraries at the Town Hall park and Dresen park as a Girl Scout project for Marley Roth and Emery Coots. **MOTION** carried.

CASBERG BRIDGE UPDATE

Stupi reported the Department of Transportation (DOT) conducted a pre-construction meeting last Thursday and construction equipment is being moved on-site this week with deconstruction of the current bridge scheduled to start tomorrow. He noted the concrete barriers will be removed and purchased by the County Highway Department. Stupi reviewed the schedule and noted a completion date (for all but the asphalt installation) is scheduled for November 15th. Randy Byom, DOT Project Development Supervisor, was available for questions. The board thanked him and the DOT for pushing this project through quicker than normal.

STORMWATER UTILITY WORK

Updates stormwater work: Hoffman reported the Pine Lane work is almost finished and the Town crew put in many days getting the ditching established. Hoffman reported there is a wash-out to be addressed that was not part of the Gaynor project. He noted the engineer did some testing and confirmed the drainage issue in the pond was not from clay but rather from construction equipment creating a hard-pack and he assured the Town this should loosen up by spring.

Report of 10/2/24: Hoffman reported they voted to increase the ERU rate by \$10 to cover expenses.

PARKS

Wildflower Park: Stupi reported Phase 1 of the Wildflower Park plan was completed a few weeks ago with the installation of trees and boulders. He noted the plan called for the large boulders to mitigate traffic concerns but the crew had maintenance concerns. Discussion followed concerning three options: (1) leave “as is” which requires trimming around the rocks; (2) mulch around the rocks to cut down on weeding or (3) mulch and install native plantings. It was the consensus to leave “as is” for now and consult the Park Committee early spring.

Gaynor Park back stop: Stupi reported the Town crew hand-delivered a survey to all residents of the Gaynor subdivision asking for their input on whether to re-install the back-stop and, if so, where. Pedretti reported six surveys were returned with 2 suggesting reinstalling to the north and 4 suggesting not to reinstall. Hoffman reported the Stormwater Utility Commission voted not to reinstall. Discussion followed. Motion by Hoffman/Hauser that we don’t put back stop back up in Gaynor Park. **MOTION** carried.

PUBLIC WORKS

Winter sand/salt delivery: Stupi reviewed a quote received from the Sandbox Express to deliver sand/salt material this winter. Discussion followed. Motion by Herlitzke/Hoffman to approve Sandbox Express quote for sand/salt delivery. **MOTION** carried.

Green Earth yard waste: Stupi reviewed the current contract of \$22/ton and the proposal to increase the tonnage price \$1 each year for 2025, 2026 and 2027. Discussion followed. Motion by Herlitzke/Hauser to approve the proposed quote from Green Earth for the compost yard waste site for 2025, 2026 and 2027. **MOTION** carried.

Stop sign Pine Lane: Stupi explained the stop sign at Pine Lane and Meadow Way was removed during the reconstruction of the intersection and the crew questioned whether it should be reinstalled. Ken Damaschke, N7004 Pine Lane, expressed concern if the stop sign were not reinstalled and pointed out several safety concerns with the hill, additional ATV traffic and dangerous driver behavior habits. Discussion followed. It was the consensus to return the stop signs as previously installed before the construction.

Pressure washer: Stupi noted the discussion to purchase a hot water pressure washer took place last March with the understanding of possible purchase after a review of the budget numbers in the fall. Discussion followed concerning the three quotes and possible uses. Frauenkron was directed to get updated quotes and information concerning costs for hooking up the system.

Hazardous tree removal: Stupi reported there are three hazardous trees to remove from the right-of-way and reviewed the quote. Motion by Herlitzke/Hoffman to approve Dave’s Tree Service quote to remove three trees in New Amsterdam for \$1,500. **MOTION** carried.

Fall road tour: Discussion took place and it was the consensus that one was not needed this year.
Town crew report: Frauenkron read the crew report and answered Board member questions.
 Discussion took place concerning the brush chipping service and continued abuse.

FIRE DEPARTMENT

Facility feasibility study: Herlitzke reported the Fire Board recommended contracting with Five Bugles for \$25,500, which would require approval from the Town for \$12,750. Motion by Hauser/Stupi to approve \$12,750 for the share of the Fire Department feasibility study. **MOTION** carried.

Command vehicle: Herlitzke suggested the command vehicle costs could be taken from the 2% dues. Fire Chief Ryan Ostreng explained which items could be paid for with the 2% dues but noted such items like mobile radios would not qualify. Discussion followed concerning resources and expenses. Herlitzke and Ostreng will work with the Village.

2025 Budget review: Herlitzke reviewed the 2025 draft #3 budget, as presented at last night's budget meeting. Discussion followed. Motion by Hauser/Herlitzke to approve the 2025 budget proposal from the Holmen Area Fire Department, draft #3. **MOTION** carried.

Report of 9/24/24: Herlitzke reported on several items from the September 24th meeting.

2025 BUDGET, FEES AND NEWSLETTER

2025 budget draft: Pedretti reviewed several line item adjustments. No additional changes suggested.

2025 fee schedule: Members reviewed the fee scheduled and adjusted the fees for the Town hall/shelter rentals and ERU charges. It was the consensus to have the compost site access fee continue at \$20 and the fob cost continue at \$6.

2024 ERU: Stupi explained the process for setting the Equivalent Runoff Units (ERUs) and that an increase is necessary to meet the 2024 expenses. Hoffman noted the Stormwater Utility Commission recommended a \$10 increase. Discussion followed. Motion by Herlitzke/Hoffman to set the 2024 ERU rate (paid in 2025) at \$55. **MOTION** carried.

2025 newsletter: Pedretti asked for input on the 2025 newsletter and articles were suggested. A draft newsletter will be presented next month.

Budget hearing: Motion by Herlitzke/Hoffman to set the 2025 Budget public hearing for November 13th at 6:30 at the Town Hall. **MOTION** carried.

POLICY HANDBOOK

Stupi noted this policy addition for setting comp time standards was discussed last month. Members reviewed the draft language and edits were made. Motion by Herlitzke/Stupi to approve section 308 compensation time as discussed. **MOTION** carried.

WTA CONVENTION

Stupi reported on several sessions he attended at the Wisconsin Towns Association (WTA) convention held the last two days. He had information concerning fire departments such as sustainable funding, DNR grants for wildfires, consolidation assistance, etc. that he will share with the Fire Chief. Pedretti reported most sessions were reviews and she attended a 3½ hour Wisconsin Election Commission training.

TREASURER’S REPORT AND BILLS

The Treasurer’s report and invoices were reviewed. Motion by Herlitzke/Hoffman to accept the Treasurer’s report and approve the September bills in the amount of \$230,856.01. **MOTION** carried.

FUTURE AGENDA ITEMS/ANNOUNCEMENTS

Stupi announced he and Pedretti attended a LAPC update on transportation today and encouraged members take the survey. Pedretti reported in-office absentee voting starts October 23rd.

Agenda item: resolution to Riverland Energy concerning their change in solar billing.

ADJOURN

Motion by Herlitzke/Hoffman to adjourn. **MOTION** carried. Adjourned 8:44 p.m.

Respectfully submitted,
Marilyn J. Pedretti
Town Clerk