

TOWN OF HOLLAND STORMWATER UTILITY COMMISSION

May 7, 2025

MEMBERS PRESENT	Chair Mike Hoffman, Doug Klenke, Bryan Nindorf, Anne Paape, and Jamie Schloegel
MEMBERS EXCUSED	Ron Knapmiller and Jared Noffke
STAFF PRESENT	Lukasz Lyzwa (General Engineering Co.), John Frauenkron (Town Crew), and Marilyn Pedretti (Town Clerk)

CALL TO ORDER

Chair Hoffman called the meeting to order at 7:21 p.m. Notices were properly posted.

MINUTES

Motion by Nindorf/Klenke to approve the minutes of April 2, 2025. **MOTION** carried.

CITIZENS' CONCERNS: none given.

2025 MAINTENANCE WORK

Culvert clean-out work: Hoffman suggested developing a process to work through the culvert clean-out requirements so the Town is consistent each year. Lukasz Lyzwa, Project Engineering, General Engineering Company (GEC), reported the first letters to landowners in Country Estates were mail mid-April and asked who will do the inspections. Hoffman suggested the Town crew could inspect and provide a list of culverts near the work areas that need to be cleaned. Lyzwa suggested he could draft a second letter that would go out next week giving residents until June 15th to conduct the work and a third letter would go out after that indicating that, if not completed, the Town will do the work and charge the resident. Lyzwa asked about ditch obstructions and if that is covered in the driveway ordinance (item will be researched). Discussion followed clarifying the process, expectations and enforcement. John Frauenkron, Town Crew Supervisor, will provide a list of culvert owners who need a second letter.

Shouldering work: Lyzwa reported he discussed shouldering with Coulee Country Excavating. He reviewed a quote and discussed the various levels of work, from a simple scrape to cutting/scraping to a further level of digging out and replacing with gravel. Discussion followed concerning the options, future maintenance needs and how much the Town wants to take on each year. Lyzwa suggested tabling the discussion for now but to have a conversation with the Board to make them aware of the ramifications of doing each level.

GAYNOR ADDITION UPDATE

Hoffman reported an issue with water not draining at the beginning of the project at Sween and Gaynor. Lyzwa explained there was a mistake at some level and that GEC plans to make it right at their expense. He suggested the best approach would be to lower the first culvert and let it heal over for the season and then the other culvert would be lowered either late this year or early next season. Discussion followed. It was the consensus to repair as suggested.

CULVERTS: O. THOMPSON ROAD & FLATEN RD

O Thompson Road: Frauenkron reviewed a quote from Coulee Country Excavating confirming their quote to remove and replace the existing structure and culvert. He noted the Town

would purchase the culvert and provide trucking of the rock. Discussion followed concerning the work details, whether to blacktop or patch with cold mix and the possibility that more rock may be needed. It was the consensus that the numbers fit the \$17,700 approved by the Town Board so the project will move forward.

Flaten Road: Frauenkron reviewed a quote from Coulee Country Excavating to dig out the ditch and add a culvert (at a 30 degree angle) on Flaten Road. Hoffman updated members not present last month on the erosion issue. Motion by Nindorf/Klenke to recommend the Flaten culvert extension work not to exceed \$6,000. **MOTION** carried unanimously.

2025 PROJECTS

Frauenkron reported on a concern at Fonstad Road with the road sliding/buckling. Lyzwa explained the need to add a culvert to prevent the road from deteriorating further. Item will be discussed next month.

ADJOURNMENT

Motion by Klenke/Schloegel to adjourn. **MOTION** carried. Meeting adjourned at 8:36 p.m.

Respectfully submitted,
Marilyn Pedretti
Town Clerk