

**TOWN OF HOLLAND JOINT MEETING:
VILLAGE OF HOLMEN AND TOWN OF HOLLAND BOARD**

July 31, 2025

MEMBERS PRESENT	Town of Holland: Chair Bob Stupi, Supervisors Rick Hauser, Michael Hoffman, and David Weber Village of Holmen: President Patrick Barlow, Trustees Rich Anderson, Travis Elam, Doug Jorstad, Sam Kube, Dawn Kulcinski, and Micah Wyss
STAFF PRESENT	Fire Chief Ryan Ostreng, Administrator Scott Heinig, Clerk/Treasurer Angie Hornberg, Clerk Marilyn Pedretti

CALL TO ORDER

Chair Stupi and President Barlow called the meeting to order at 6:30 p.m. and members were recognized.

JOINT MEETING PURPOSE

Stupi explained the purpose of the joint meeting was to review the proposed Holmen Area Fire District Feasibility Study and to ask questions/give input.

PRESENTATION: FIVE BUGLES DESIGN

Laura Eysnogle, Architect with Wendel/Five Bugles Design Team, introduced herself and presented:

- Existing Conditions Assessment: The assessment included a facility walkthrough and staff interviews, which identified several deficiencies: limited space, inadequate decontamination areas, insufficient storage, door limitations, lack of ADA compliance, and no fitness facilities.
- Station Location Analysis: The Five Bugles Team conducted a station location analysis with a primary focus on response times. They presented multiple scenarios, comparing one-station and multi-station options.
- Space Needs Analysis: Eysnogle reviewed a space needs analysis, highlighting the gap between current square footage and projected requirements.
- Conceptual Design: She shared a conceptual design prioritizing responder safety, noting that the design was developed without a specific site selected.
- Opinion of Probable Cost: Probable cost estimates and a detailed breakdown for the group were provided.

Following her presentation, the members asked questions/clarifications on the study.

- Members requested that additional information on response times for specific locations be provided in a separate, more legible format, as the current details were embedded in an extensive addendum.
- They also requested clarification on the purpose of the training spaces and the role of the training tower.
- The group discussed the project timeline and explored the possibility of reducing the building size as presented, along with renovating the existing facility to support a two-station model. This led to a discussion about how equipment and staffing would be allocated and what additional resources would be required for that scenario. Eysnogle noted that the proposed design could not be reduced by 50 percent, as many areas could

only be slightly downsized or left as shell space for future completion, while core functional areas would remain largely as presented.

- Eysnogle noted that, should the municipalities move forward, the process would go through five phases which would take approximately 18 months to building completion.
- She suggested that a key component for the general public will be the tax implications and suggested each community study the levy values.

It was the consensus that each municipality will deliberate at their August board meetings and report to the August 19th Fire Board meeting their recommendations.

ADJOURN

Motion by (Town of Holland) Weber/Hauser to adjourn. Motion by (Village of Holmen) Anderson/Kulcinski to adjourn. **MOTION** carried. Adjourned 8:20 p.m.

Respectfully submitted,
Marilyn J. Pedretti
Town Clerk